

State of Alaska

Big Game Commercial

Services Board



November 30 - December 2, 2021
Public Meeting Packet

Roster

Big Game Commercial Services Board

NAME	APPOINTED	REAPPOINTED	EXPIRES
Bloomquist, Aaron (Copper Center) Licensed Registered Guides-Outfitters	03/01/2021		03/01/2025
Boniek, Martin (Glennallen) Licensed Transporters	03/01/2021		03/01/2025
Buist, Peter (Fairbanks) Public	05/21/2019	03/01/2021	03/01/2025
Bunch, Jason (Kodiak) Licensed Registered Guides-Outfitters	03/02/2018	03/01/2019	03/01/2023
Burnett, Jerry (Juneau) Designated Game Board Member/Restricted	01/21/2021		03/01/2024
Cyrus, Ely (Kiana) Private Landholders/Restricted	02/17/2021		03/01/2024
Flores, Michael (Soldotna) Licensed Transporters	05/11/2020		03/01/2023
Nordlum, Clay (Kotzebue) Private Landholders/Restricted	06/25/2021		03/01/2022
Trombley, Adam (Anchorage) Public	02/02/2017	03/01/2018	03/01/2022



State of Alaska
Department of Commerce, Community & Economic Development
Division of Corporations, Business, and Professional Licensing
Big Game Commercial Services Board

Zoom Meeting Call-In # 669-900-6833
408-638-0968
346-248-7799

Meeting ID: 872 7945 7795
Password: 077363

TENTATIVE MEETING AGENDA
November 30, 2021

1. 9:00 am Roll call/Call to Order
2. 9:05 am Review Agenda 11/30/21
3. 9:10 am Ethics Review
4. 9:15 am Review/Approve Meeting Minutes
 - A. March 2021
 - B. July 2021
5. 9:30 am
6. 10:00 am BREAK
7. 10:15 am Public Comment
8. 11:00 am Division Update(s)
 - A. Current fiscal report
 - B. Military licensing
9. 12:00 pm Lunch Break
10. 1:15 pm Public Comment
11. 2:00 pm Investigations Unit
 - A. Probation Monitor Report
 - B. Investigative Report
 - C. Executive Session
12. 4:30 Recess

1 State of Alaska
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
4

5 BIG GAME COMMERCIAL SERVICES BOARD
6 Minutes of the meeting March 23-25, 2021
7

8 *These are DRAFT minutes prepared by the staff of the Division of Corporations, Business and*
9 *Professional Licensing. These minutes have not been approved by the Board.*

10
11 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of
12 AS 44.62, Article 6, a scheduled meeting of the Big Game Commercial Services Board originated
13 from Anchorage at 550 W. 7th Ave, March 23-25, 2021; this meeting was held via Zoom.
14

15 Tuesday, March 23, 2021
16

17 **The Chair brought the meeting to order at 9:04 am**
18

19 **Board Members Present Constituting a Quorum:**

20 Jason Bunch - Licensed Registered Guide-Board Chair

21 Jerry Burnett - Board of Game Representative

22 Martin Boniek - Licensed Transporter

23 Pete Buist - Public Member

24 Aaron Bloomquist - Registered Guide Outfitter

25 Adam Trombley – Public Member

26 Mike Flores – Licensed Transporter

27 Ely Cyrus – Private Landowner
28

29 **Staff Members present:**

30 Renee Hoffard – Executive Administrator

31 Thomas Bay – Licensing Examiner

32 Lee Strout – Investigator

33 Jared Famularo – Investigator, Probation monitor

34 Melissa Dumas – Administrative Officer
35

36 **Members of the Public Present over the 3-day meeting included:**

37 Mark Richards - Executive Director, Resident Hunters of Alaska

38 Sam Rohr – President, Alaska Professional Hunters Association

39 Thor Stacey – Alaska Professional Hunters Association

40 Dick Rohr

41 Joe Klutsch

42 Kurt Whitehead

43 George Siavelis

44 Mike Zweng

45 Alisha Decker

46 Zach Decker

47 Cabot Pitts
48 Gary "Butch" King
49 Mark Rownhorst
50 Chris Zwolinski
51 Wayne Kubat
52 Paul Chervenak
53 Jerry Cates
54 Dan Montgomery
55 Al Barrette
56 Pete Barela
57 Jeremy Ruesink
58 Mark Bell
59 Dave Morris
60 Tony Lee
61 Loren Karro
62 Pete Mueller
63 James Smith
64 Anna Deal
65 Jim Jansen
66 Henry Tiffany
67 Johnny Richardson
68 Chad Reel

69
70 Chair Bunch welcomed new board members:
71 Aaron Bloomquist, Registered Guide-Outfitter GUIR1259
72 Martin Boniek, License Transporter GUIT862
73 Ely Cyrus, Private Landholders/Restricted
74 Jerry Burnett, Designated Board of Game Representative/Restricted

75
76 **Agenda Item - Review Agenda:**

77 The board reviewed the agenda that was approved by Board Chair Jason Bunch.

78
79 **In a motion duly made by Aaron Bloomquist, seconded by Mike Flores with unanimous**
80 **consent, it was resolved to adopt the daily agenda as written.**

81
82 **Agenda Item - Ethics Disclosures:**

83 The board members had no ethics disclosures.

84
85 **Agenda Item - Review Meeting Minutes:**

86 The board reviewed draft meeting minutes for the November 30 – December 2, 2020 meeting
87 held by the board which was held via Zoom in light of the COVID-19 pandemic. Ms. Hoffard
88 informed the board that there was 1 correction to be noted in the draft before them; the draft
89 references the "Castle" case which should be the "Cassell" case.

90

91 **In a motion duly made by Adam Trombley, seconded by Ely Cyrus with unanimous consent,**
92 **it was resolved to approve the November 30 -December 2, 2020 meeting minutes as**
93 **amended.**

94

95 **Agenda Item - Annual Report:**

96 The board discussed the annual report as required yearly. The report reflects the work
97 completed by the board over the past year as well as setting goals and objectives for the
98 coming fiscal year. Any potential expenditures should also be noted in the annual report such
99 as travel. Chair Bunch proposed adding an expenditure of up to \$6000 per fiscal year for travel
100 for the investigator, Lee Strout, to complete in the field travel with applicable state agencies
101 such as the Alaska Wildlife Troopers. Investigator Strout is to report on the field travel during
102 the board's annual meeting held in November/December. The board also anticipates holding
103 face-to-face meeting in fiscal year 2022; the winter meeting in Anchorage and spring meeting
104 to be held in Fairbanks.

105

106 Chair Bunch will draft the narrative statement. Mr. Bloomquist and Chair Bunch will draft goals
107 and objectives based on the guides; Mr. Flores and Mr. Boniek will draft goals and objectives
108 based on transporters. The drafts will be combined by Ms. Hoffard and submitted to the board
109 via OnBoard for voting prior to the division deadline.

110

111 **In a motion duly made by Aaron Bloomquist, seconded by Pete Buist with unanimous**
112 **consent, it was resolved to adopt the budget proposals as outlined for the Fiscal Year 2022**
113 **annual report. Investigative Travel; 2 trips not to exceed \$6,000 per fiscal year. Winter**
114 **meeting, Anchorage. Spring meeting, Fairbanks.**

115

116 *Break at 9:46 am*

117 *Return at 10:17 am*

118

119 **Agenda Item - Public Comment:**

120 Michelle Heun, License Transporter GUIT1063. Welcomed new board members. She would
121 like the board to recommend reducing the annual filing fee to \$150 or \$200. Has a regulations
122 proposal before the board for discussion 3/24/2021.

123

124 Dick Rohr, Master Guide GUIM69. Welcomed new board members and spoke to program
125 finances. He believes there is an error in the fee analysis for the annual filing fee and projected
126 revenue will actually be a great deal lower than estimated. He recommends the division take a
127 closer look and not reduce the fee at this time.

128

129 Sam Rohr, Master Guide GUIM204. President, Alaska Professional Hunters Association.

130 Welcomed new board members and thanked the board for ongoing support.

131

132 Kurt Whitehead, Master Guide GUIM211. Has concerns that there may be enforcement issues
133 with Ms. Heun's proposal to amend 12 AAC 75.450(b)(13).

134

135 Chair Bunch closed public comment.

136

137 *Break at 10:46 am*
138 *Return at 10:55 am*

139

140 **Agenda Item - Division Update/Fiscal Report:**

141 Administrative officer Melissa Dumas joined the meeting to provide the division update and
142 review the fee analysis in advance of upcoming renewal. Mrs. Dumas reviewed the Fiscal Year
143 2021 2nd quarter fiscal report. The program has received \$175,685 in revenue for FY2021.
144 Investigations expenditures so far for this year were \$73, 244 and non-investigative
145 expenditures were \$65,434 for a total of \$211,193 in expenditures. Therefore, the program
146 ended the quarter with a surplus of \$334, 726. Fiscal year 2021 is a non-renewal year and the
147 surplus will be used to cover the expenditures of the program through the renewals in Fiscal
148 year 2022.

149

150 Mrs. Dumas reviewed the fee analysis with the board and Mr. Rohr's previous comment
151 regarding the annual filing fee was brought to her attention. The board discussed the various
152 fees associated with the program. Staff had suggested that the fee for the game management
153 unit exams be reduced to be more reflective of the time and effort administering the exam
154 takes. The board expressed concerns of the division reducing fees too soon when they may not
155 have a clear picture of what expenses may be. At this time the two licensing staff members
156 they have are not fully charging time to the Big Game Commercial Services program and there
157 are a variety of factors that will impact the current budget of the program.

158

159 **In a motion duly made by Aaron Bloomquist, seconded by Pete Buist with unanimous**
160 **consent, it was resolved to recommend to the division and Director Chambers that the only**
161 **fee adjustment for the Big Game Commercial Services Board be a reduction in the fee for the**
162 **Game Management Unit examination/reexamination fee. The suggested reduction is 50 %,**
163 **making the proposed fee \$200 per examination.**

164

165 The board thanked Mrs. Dumas for joining them to discuss the fiscal report and fee analysis.

166

167 ***Break for lunch at 11:46 am; return to record at 1:30 pm***

168

169 **Agenda Item - Public Comment:**

170 Kurt Whitehead, Master Guide GUIM211. Opposed to L. Kronberger's proposal to amend 12
171 AAC 75.240, doesn't feel the requirements should be reduced. Supports more education and
172 more discipline.

173

174 Aaron Frenzel, Captain Alaska Wildlife Troopers. Spoke to Ms. Heun's proposal to amend 12
175 AAC 75.450(b)(13). Persons are exempt from licensing if providing accommodations at a
176 permanent structure on property they own; however, accommodations has never been defined
177 and the board may want to consider what accommodations is. Issues may occur when items
178 provided at the permanent structure are then taken into the field crossing the lines from what
179 is allowed for transporters into what is allowed for guides. There may also be variances for
180 marine transporters.

181

182 Mark Richards, Executive Director - Resident Hunters of Alaska. Wanted to make a brief
183 comment in regard to the issue of game processing equipment. Following Nov/Dec meeting
184 contacted several transporters and let the know of the discussion regarding legality of vacuum
185 sealers; recommended they remove them from their websites and stop offering that service.
186

187 Wayne Kubat, Master Guide GUIM147. Believes Mr. Kronberger's proposal is already allowed
188 under current statutes and regulations Class-A assistant guides.
189

190 Chair Bunch closed public comment.
191

192 **Agenda Item - Investigations Unit:**

193 Probation Monitor Jared Famularo provided the probation report. At the time of the report
194 there were 23 licenses holders on probation, 20 of which were in compliance. Since November
195 12, 2020, 4 license holders were released from probation. Mr. Famularo explained some of the
196 measures taken to reach the individuals not in compliance with their probation; board members
197 asked if the division would accept 3rd party request for contacts as some in attendance at the
198 meeting may be able to contact those individuals. Mr. Famularo stated that at this time the
199 division would certainly be interested in pursuing any viable method of establishing contact.
200

201 Investigator Strout provided his investigative report for the time period of November 25, 2020
202 through March 11, 2021. The report reflected 38 open cases and 18 closed cases.
203

204 Chair Bunch announced that the board will be entering executive session to discuss
205 investigative issues and the board will not return to the record for board business for the
206 remainder of the day. The meeting will call to order again at 9:00 am, March 24, 2021.
207

208 **In accordance with the provisions of Alaska Statute 44.62.310(c), I, Mick Flores move to go**
209 **into executive session for the purpose of discussing subjects that tend to prejudice the**
210 **reputation and character of any person, provided the person may request a public discussion.**
211 **Board staff to remain for the session. Ely Cyrus seconded the motion. Motion passed via**
212 **unanimous consent.**
213

214 **Off record at 2:18 pm**

215 **Return to record 5:09 pm**
216

217 ***For the record:*** Aaron Bloomquist was excused from executive session by Chair Bunch at 4:49
218 pm before board discussion of case numbers 2020-000906 and 2020-000899.
219

220 Chair Bunch called recess until 9:00 am March 24.
221

222 Off record at 5:11 pm.
223

224 **Wednesday, March 24, 2021**

225 The Chair brought the meeting to order at 9:03 am
226

227 **Board Members Present Constituting a Quorum:**

- 228 Jason Bunch - Licensed Registered Guide-Board Chair
- 229 Jerry Burnett - Board of Game Representative
- 230 Martin Boniek - Licensed Transporter
- 231 Pete Buist - Public Member
- 232 Aaron Bloomquist - Registered Guide Outfitter
- 233 Mike Flores – Licensed Transporter
- 234 Ely Cyrus – Private Landowner

235

236 **Board Members Absent:**

237 Adam Trombley – Public Member; EXCUSED

238

239 **Staff Members present:**

240 Renee Hoffard – Executive Administrator

241 Thomas Bay – Licensing Examiner

242 Lee Strout – Investigator

243

244

245 **Agenda Item - Summary/Motions 3/23/2021 Executive Session:**

246

247 **On a motion duly made by Pete Buist, seconded by Ely Cyrus, via roll call vote, it was**
 248 **RESOLVED to accept the consent agreement for case number 2019-000531; providing 17**
 249 **hunts without valid guide use area registrations. Motion passed;**

250

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

251

252 **On a motion duly made by Pete Buist, seconded by Mike Flores, via roll call vote, it was**
 253 **RESOLVED to accept the consent agreement for case number 2020-001124; providing 5 hunts**
 254 **without valid guide use area registrations. Motion passed;**

255

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

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On a motion duly made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was RESOLVED to accept the consent agreement for case number 2020-001114; as part of a Rule 11 plea respondent was convicted of bear baiting with sport caught fish. Motion passed;

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

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On a motion duly made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was RESOLVED to accept the consent agreement for case number 2020-000495; providing 2 hunts without valid guide use area registrations. Motion passed;

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

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On a motion duly made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was RESOLVED to accept the consent agreement for case number 2021-000046; 2 counts of violating hunting season and bag limits for goats, Unit 12. Motion passed;

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

271
272

273 On a motion duly made by made by Pete Buist, seconded by Aaron Bloomquist, via roll call
 274 vote, it was RESOLVED to accept the consent agreement for case number 2021-000034;
 275 providing 1 hunt without valid guide use area registrations. Motion passed;
 276

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

277
 278 On a motion duly made by made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it
 279 was RESOLVED to accept the consent agreement for case number 2020-001131; harvest of sub-legal
 280 moose. Motion passed;
 281

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

282
 283 On a motion duly made by made by Pete Buist, seconded by Aaron Bloomquist, via roll call
 284 vote, it was RESOLVED to accept the consent agreement for case number 2019-001052; Non-
 285 resident youth harvest in a restricted resident only youth hunt. Motion passed;
 286

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

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290 On a motion duly made by made by Pete Buist, seconded by Mike Flores, via roll call vote, it
 291 was RESOLVED to accept the consent agreement for case number 2021-000172; as part of a
 292 Rule 11 plea respondent was convicted of transporting/possessing illegally taken game.
 293 Motion passed;
 294

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

295
 296 On a motion duly made by made by Pete Buist, seconded by Ely Cyrus, via roll call vote, it was
 297 RESOLVED to accept the consent agreement for case number 2020-000899; multiple
 298 paperwork violations for guide use areas and hunt records. Motion passed;
 299

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist			X	
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

300
 301 On a motion duly made by made by Pete Buist, seconded by Aaron Bloomquist, via roll call
 302 vote, it was RESOLVED to accept the consent agreement for case number 2019-000946;
 303 violation of supervision regulation. Motion passed 6 to 1;
 304

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist		X		
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

305
 306 Ms. Hoffard asked the board to hold on any more motions at this time; it is 9:30 and scheduled
 307 time for public comment.

308 **Agenda Item - Public Comment:**

309 Aaron Frenzel, Captain Alaska Wildlife Troopers – declined to comment at this time.

310

311 Lance Kronberger, Master Guide GUIM221. Spoke in support of his proposal to amend 12 AAC
312 75.240, supervision in efforts to clean up the program regulations. Volunteered to serve on a
313 sub-committee if the board decides to form one to look at this issue.

314

315 Albert Williams – was not on the line

316

317 Kurt Whitehead – was not on the line

318

319 Mark Richards, Executive Director - Resident Hunters of Alaska. Had previously requested
320 transporters to be removed from the requirements of the proposed professional development
321 requirement and would like the transporter sub-committee to take that topic up to further
322 discuss the issue. Supports Ms. Heun's proposal to amend 12 AAC 75.450(b)(13).

323

324 Rich Young, Private property owner in support of Mr. Danfords proposal for a regulation for
325 buffer areas. Stated he has regular conflicts in the fields with local guides and would like to see
326 the board take action to address this issue.

327

328 Henry Tiffany, Master Guide GUIM144. Not in support of Mr. Petersons proposal to amend 12
329 AAC 75.460. Appreciates Mr. Danfords position but reminded the board they had been advised
330 by Department of Law that they do not have the authority to establish buffer areas. Supports
331 Ms. Heun's proposal to amend 12 AAC 75.450(b)(13). Feels that Mr. Kronberger's proposal to
332 amend 12 AAC 75.240 has merit but recommends the board move it to a sub-committee for
333 additional review. Fully supports the proposed professional development regulations.

334

335 Dan Montgomery, Master Guide GUIM173. Could support Mr. Peterson's proposal to amend
336 12 AAC 75.460; that would be a lot of field experience but would recommend changing it to add
337 at least one guided hunt to the draft language. Does not support Mr. Danford's proposal; feels
338 that 5 square miles is too large of a buffer area. Disagrees with Mr. Kronberger's proposal as
339 currently written.

340

341 Zach Decker, Registered Guide GUIR1263. Supports Mr. Peterson's proposal but it needs to be
342 modified to include a guided hunt. Feels that Ms. Heun's proposal covers a grey area in
343 regulations. Asked the board to look at how buffer areas would affect guides in Southeast
344 Alaska before considering Mr. Danford's proposal; 5 square mile buffer areas could potentially
345 eliminate numerous guiding opportunities in the region. Supports the exam portion of the
346 proposed professional development regulations but has some issues with the portions for
347 Master Guides.

348

349 Chair Bunch closed public comment.

350

351 **On a motion duly made by made by Pete Buist, seconded by Mike Flores, via roll call vote, it**
352 **was RESOLVED to accept the consent agreement for case number 2020-000906; multiple hunt**

353 record violations, contract violations, and two (2) actionable guide use area violations.
 354 Motion passed;
 355

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist			X	
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores	X			
Jason Bunch, Chair	X			

356
 357 Break at 10:19 am
 358 Return at 10:30 am
 359

360 **Agenda Item – Regulations Proposal(s), New proposals:**

361 The board discussed each of the five proposals before them and considered the comments
 362 submitted by the public so far throughout the meeting. Before discussion began, Chair Bunch
 363 reminded the board members that no action would be taken on any of the proposals
 364 3/24/2021; there is an agenda items scheduled for 3/25/2021 for that. The intent is to allow
 365 for the board to hear any and all oral comments prior to making any decisions to take action on
 366 the proposals.

- 367
 368 A. N. Peterson; Amend 12 AAC 75.460 to add the requirement of having personally
 369 harvested a minimum of three (3) for that species.

370 Mr. Bloomquist and Mr. Buist brought up points regarding the validity of having the species-
 371 specific requirement at all and then focused the discussion on caribou being included in the five
 372 species that have additional requirements for registered guides.

- 373
 374 B. F. Danford; AS 08.54.720 addition of a 5-square mile buffer area/boundary around
 375 permanent year around lodgers in Guide Use Area 13-02.

376 Chair Bunch reminded the board that per advice from the Department of Law the board does
 377 not have the authority to establish regulations regarding property. The board’s authority lies
 378 with enforcing the ethical practices of the guides and transporters licensed by the program.

- 379
 380 C. M. Heun; Amend 12 AAC 75.450(b)(10) and (13). (b)(10) is correction of a typo “filed”
 381 should be “field”; (b)(13) removes “game processing”

382 Ms. Hoffard informed the board that the proposed amendment for (b)(10) is not needed; the
 383 typo is only found in the on-line version of the regulations; division staff will make the
 384 necessary correction. The board as a whole supports the intent of the amendment for (b)(13)
 385 as it helps prevent potential waste of the animals harvested.

- 386
 387 D. L. Kronberger; Amend 12 AAC 75.240 to allow a Master Guide to supervise a non-
 388 contracting registered guide certified in the game management unit to conduct/guide a
 389 hunt from anywhere in the state of Alaska as long as the contracting Master Guide is as

390 follows: in the field conducting hunts in another of his GUA's and is having daily
391 communication with the non-contracting registered guide who is conducting/quiding the
392 hunt. The non-contracting registered guide must be accompanying and personally
393 guiding the client.

394 The board recognizes inconsistency between statutes and regulations regarding supervision and
395 after brief discussion decided this proposal would best be handled in a sub-committee for
396 further scrutiny. The sub-committee will draft additional language and consult with the
397 Department of Law through Ms. Hoffard with results to be provided at the Nov-Dec 2021 board
398 meeting.

399
400 E. Professional Development Sub-Committee; provide a new section of regulation providing
401 for professional development of licensee holders of the program. This amendment was
402 drafted in sub-committee meeting held January-February 2021.

403 The board held a brief discussion regarding the proposal; they support the draft proposed by
404 the sub-committee and are interested in what the public has to say about the proposed
405 language moving forward.

406
407 **Break for lunch at 11:28 am; return to record at 1:32 pm**

408
409 **In a motion duly made by Aaron Bloomquist, seconded by Mike Flores with unanimous**
410 **consent, it was resolved to amend the draft agenda for March 25, 2021; moving "Regulations**
411 **Proposals" to 10:15 am in consideration of board member schedules. Sub-committee**
412 **meetings will be moved to 3:00 pm.**

413
414 **Agenda Item - Public Comment:**

415 Michelle Heun, License Transporter GUIT1063. Recommended the board seek to amend AS
416 08.54.591, membership of the board. Historically it has been difficult to fill both private
417 landholder seats, she recommends the board seek to have that seat changed to either a
418 licensed Assistant Guide or licensed Class-A Assistant Guide. Assistant and Class-A Assistant
419 Guides hold the majority of the licenses for the program and should be represented on the
420 board in her opinion.

421
422 Ben Gilles, Registered Guide GUIR1293. Supports Mr. Kronberger's proposal to amend
423 supervision regulation; also supports the professional development proposal. Was surprised
424 when reviewing the list of violations and hopes education leads to reduction in fee in the
425 future.

426
427 Zach Decker, Registered Guide GUIR1263. Supports Mr. Peterson's proposal; suggests the
428 board consider eliminating the random animal selection portion of the practical examination
429 and upgrade the testing program. Had questions regarding Ms. Heun's proposal – how would
430 this differ from fishing regulations regarding mutilating the animal beyond recognition.

431
432 Kurt Whitehead, Master Guide GUIM211. Not in support of any proposal to loosen the guide
433 requirements for the industry.

434

435 Chris Zwolinski, Master Guide GUIM145. Does not agree with removing the species-specific
436 requirements from regulation.

437

438 Dick Rohr, Master Guide GUIM69. Species-specific regulation was adopted in 2006 and was
439 intended to raise the professionalism of the industry; feels it should be left in place. Cautioned
440 the board to carefully consider any changes that would require statute changes as that often
441 leads to unintended consequences.

442

443 Lance Kronberger, Master Guide GUIM221. His proposal to amend supervision regulation is not
444 intended for a statute change but feels the species-specific regulation is invalid and could go
445 with supervision. Feels there is some merit for master guides to have special opportunities.

446

447 George Siavelis, Master Guide GUIM150. Supports the proposal for professional development
448 and feels it should apply to transporters. Ongoing education could reduce the number of
449 investigations and ensure everyone knows what is and is not allowed. Sympathizes with Mr.
450 Danford but feels it isn't realistic to have the 5-mile buffer area based on mining operations and
451 other permanent structures. Thinks it is a good idea for transporters to be allowed processing
452 equipment on their boats, private lodges and homes so the clients don't have to bring things
453 with them to Alaska.

454

455 Al Barrette, Class-A Assistant Guide GUIC765. Is a Board of Game member but is not
456 representing the Board of Game at this meeting. Fully supports Ms. Heun's proposal, salvage of
457 meat is the highest priority. If the proposal doesn't move forward he feels the board should
458 define what "game processing equipment" is – plastic bags, gloves, aprons, etc. Unless Mr.
459 Peterson's proposal receives unanimous support is not in favor; not sure all personally
460 harvested animals grant experience needed for guiding hunts. Not sure if the online exams
461 found on the Fish and Game website will actually provide education being sought with
462 professional development proposal but would support if the meeting attendance requirement
463 could be met via Zoom or teleconference.

464

465 Ms. Hoffard stated for the record that at a minimum a teleconference line is available at all
466 board meetings so that members of the public in rural communities can call in to listen to the
467 meetings; it is the intention of the division to continue that moving forward.

468

469 Aaron Frenzel, Captain Alaska Wildlife Troopers answered some clarifying question board
470 members had regarding game processing and Ms. Heun's proposal to amend 12 AAC
471 75.450(b)(13).

472

473 Mark Richards, Executive Director - Resident Hunters of Alaska. Supports Mr. Danford's
474 proposal as he considers it to be an ethical issue not a property issue. Fully supports Mr.
475 Heun's proposal and the intent behind it. Supports professional development but does not
476 think it should apply to air taxi transporters based on the continuing education already required
477 to maintain their pilots license.

478

479 Anna Deal; private citizen. Family owns and lives in remote cabin in the western Alaskan range.
480 Called in to voice support for Mr. Danford's proposal for 5-mile buffer area. Conflicts between

481 her family and local guides have increased in the past few years and are becoming increasingly
482 tense. Numerous negative encounters with guides competing for the same animals inside their
483 own camp. Encounters have ranged from heated verbal altercations to guides driving ATV's
484 through the camp right next to tents; flying low and circling when on stock with youths; setting
485 up many non-permanent structures and then leaving tarps, out-house buckets and garbage
486 when leaving. Overall, poor stewardship of the land in general.

487
488 The board strongly encouraged Ms. Deal to contact Investigator Strout and file complaints,
489 Captain Frenzel also encouraged Ms. Deal to contact her local Wildlife Trooper. Ms. Deal asked
490 for Inv. Strout's contact information and Ms. Hoffard stated she had emailed that to her.

491
492 Chair Bunch closed public comment.

493
494 *Break at 2:46 pm*
495 *Return at 3:02 pm*

496
497 **Agenda Item – Education Session; Dick Rohr:**
498 Dick Rohr, Master Guide GUIM69 and Chair Bunch presented an education session regarding
499 guide business administration. The session covered a variety of topics that are supported by
500 statutes and regulations. They reviewed a checklist of items to be checked yearly for business
501 preparation and a list of licensing program specific items that guides should routinely check the
502 status of to ensure compliance. They reviewed definitions in statute that guides need to know
503 before providing services and spoke to various things that should be noted in contracts. A
504 sample hunt record was reviewed and sections that are frequently left incomplete were
505 pointed out. The UVC process was explained as well. Mr. Rohr recommended guides make a
506 list of paperwork needed in the field and a list of paperwork to be completed after the hunt.
507 A list of public meetings that may affect guide business was provided as well as a list of helpful
508 tips. All information was provided on a power-point presentation which will be posted to the
509 program website.

510
511 Chair Bunch called recess until 10:00 am March 25.

512
513 Off record at 4:02 pm

514
515 **Thursday, March 25, 2021**

516
517 The Chair brought the meeting to order at 10:02 am

518
519 **Board Members Present Constituting a Quorum:**
520 Jason Bunch - Licensed Registered Guide-Board Chair
521 Jerry Burnett - Board of Game Representative
522 Martin Boniek - Licensed Transporter
523 Pete Buist - Public Member
524 Aaron Bloomquist - Registered Guide Outfitter
525 Mike Flores – Licensed Transporter

526

527 **Board Members Absent:**

528 Adam Trombley – Public Member; EXCUSED

529 Ely Cyrus – Private Landowner; EXCUSED

530

531 **Staff Members present:**

532 Renee Hoffard – Executive Administrator

533 Thomas Bay – Licensing Examiner

534 Lee Strout – Investigator

535

536 **Representative from Federal/State agencies present:**

537 Douglas Vincent-Lang; Commissioner Department of Fish and Game

538 Eddie Grasser, Division Director, Department of Fish and Game

539 Tony Kavalok, Assistant Director Department of Fish and Game

540 Cliff Larson, Natural Resources Manager, Department of Natural Resources

541 Candice Snow, Department of Natural Resources

542 Amber-Lynn Taber, Department of Natural Resources

543 Nikki Potter, Department of Natural Resources

544 John Forbes, Department of Natural Resources

545 Kristen Ulery, Department of Natural Resources

546 Ben Hagedorn, Department of Natural Resources

547 Chandler Long, Trust Resource Manager, Mental Health Land Trust

548 Jusdi Doucet, Deputy Director, Mental Health Land Trust

549 Zach Million, Bureau of Land Management

550 Mabel Kaleak, North Slope Borough

551

552 **Also, present:**

553 Bob Koenitzer, McKinley Research Group, LLC on behalf of APHA

554

555 **Agenda Item – New Business; Potential Regulations projects March 2021 proposals:**

556

557 **In a motion duly made by Aaron Bloomquist, seconded by Mike Flores it was proposed start a**
558 **regulations project by accepting the proposal made by Nathan Peterson to amend 12 AAC**
559 **75.460(b) to add (3) personally harvested a minimum of three for that species”. The motion**
560 **was amended by Aaron Bloomquist, seconded by Jerry Burnett and passed with unanimous**
561 **consent to start a regulations project by amending 12 AAC 75.460(a) to read “A registered**
562 **guide-outfitter who was initially licensed on or after July 30, 2006, and who wishes to**
563 **contract to guide a hunt for sheep, moose, brown bear, or mountain goat, must have the**
564 **specific species named on the registered guide-outfitter’s license as an authorized species.”;**
565 **removing “or caribou,” from the regulation.**

566

567 Following previous advice from the Department of Law the board declined to take action on
568 Mr. Danford’s proposal for a 5-mile boundary/buffer area.

569

570 **In a motion duly made by Aaron Bloomquist, seconded by Mike Flores and passed with**
571 **unanimous consent it was proposed start a regulations project by accepting the proposal**
572 **made by Michelle Heun to amend 12 AAC 75.450(b)(13) to read: (13) include the following**

573 **statement: “A licensed transporter may not provide vehicles, fuel, camping, hunting or any**
574 **hunting services such as skinning, caping, or cleaning of game, glassing, and packing in the**
575 **field, including from a permanent structure or on a boat on salt water. ”; by removing “game**
576 **processing equipment”.**

577

578 The board chose to not take action on Lance Kronberger’s proposal to amend 12 AAC 75.240,
579 Supervision. The proposal was sent to sub-committee for further research.

580

581 **In a motion duly made by Aaron Bloomquist, seconded by Pete Buist and passed with**
582 **unanimous consent it was proposed start a regulations project by accepting the proposal**
583 **made by the Professional Development sub-committee to create:**

584 **12 AAC 75.150. Professional development for assistant guide, class A assistant**
585 **guide, registered guide-outfitter, master guide-outfitter, and transporter licensees.**

586 **(a) For renewal of any class of license, the applicant must complete a refresher**
587 **examination prepared by the board under AS 08.54.600.**

588 **(b) An applicant for a registered guide-outfitter license, must provide evidence of**
589 **attendance to a minimum of three Big Game Commercial Services Board meetings either**
590 **telephonically, through video conferencing, in person or by another means approved by**
591 **the board.**

592 **(c) An applicant for a Master Guide-Outfitter license must provide evidence of**
593 **attendance to a minimum of five Big Game Commercial Services Board meetings and**
594 **participation as a proctor in at least three regularly scheduled registered guide oral exam**
595 **sessions. For this requirement; participation refers to the willingness and availability to**
596 **participate as attested by the chairperson of the board or a board member delegated with**
597 **this responsibility.**

598 **(d) The requirements listed in this section will be documented on a form provided by the**
599 **department and signed by the chairperson or a delegated board member at the time of**
600 **completion.**

601

602 **In a motion duly made by Aaron Bloomquist, seconded by Pete Buist and passed with**
603 **unanimous consent it was proposed start a regulations project to amend 12 AAC 75.145(b)(2)**
604 **to read “(2) limited liability company, proof of either articles of organization or registration in**
605 **good standing under AS 10.50;” replacing “poor” with “good”.**

606

607 Following a brief discussion, the board requested to hear oral testimony regarding this
608 regulations project as well as the UVC regulations project from the Nov/Dec 2020 meeting at
609 the July teleconference which will be limited to a 1-day meeting.

610

611 The board formed the following sub-committees to work on specific topics in advance of the
612 winter 2021 meeting:

613 Supervision; Chair Aaron Bloomquist

614 Partnerships/LLC’s; Chair Aaron Bloomquist

615

616 *Break at 10:56 am*

617 *Return at 11:30 am*

618

619 **Agenda Item - Public Comment:**

620 Jim Jansen, Private citizen. In support of Mr. Danford's proposal for a buffer area. Mr. Jansen
621 and his family own a permanent camp in Unit 19. They have had numerous conflicts which
622 have disrupted hunting experiences and comprised the safety of the family.

623
624 The board encouraged Mr. Jansen to file complaints with investigative staff and wildlife
625 troopers in the future.

626
627 Al Barrette, Class-A Assistant Guide GUIC765. Wanted to clarify comments he made 3/24/21;
628 his personal hunting experiences are not reflective of how he conducts himself in the field as a
629 Class-A Assistant Guide.

630
631 Wayne Kubat, Master Guide GUIM147. Spoke to some of the changes he has seen in regard to
632 regulations over his career in the industry; volunteered to serve on the supervision sub-
633 committee.

634
635 Kurt Whitehead, Master Guide GUIM211. Feels that having clear and concise method of
636 identifying licensed guides and transporters in the field could aid in resolving some of the
637 conflicts.

638
639 Dan Montgomery, Master Guide GUIM173. Volunteered for the supervision sub-committee
640 and feels that the board should move towards requiring assistance guides also have species-
641 specific licenses.

642
643 Zach Decker, Registered Guide GUIR1263. Feels guides need to do a better job at public
644 relations and try to work with locals where they intend to be guiding. Volunteered to serve on
645 sub-committees were needed.

646
647 **Break for lunch at 11:58 am; return to record at 1:01 pm**

648
649 **Agenda Item – APHA Economic Impact Study 2020**

650 Bob Koenitzer of McKinley Research Group, LLC presented a summary of the economic impact
651 study completed by APHA based on data collected in 2019. The guide industry directly
652 employed 1,380 people and circulated \$57.4 million in the Alaska economy as labor income and
653 spending for good and services. Data showed 59% of guide spending occurs in rural areas of
654 Alaska in the form of wages, air transportation, fuel, food, and supplies. An estimated 223,500
655 pounds of game meat was shared with Alaskans by guides and guided hunters in 2019; 167,600
656 pounds shared with rural residents and 55,900 pounds shared with urban residents. The
657 estimated value of replacing the shared meat with beef is \$2.3 million, that breaks down to
658 \$1.8 million for rural communities and \$447,000 in urban areas. Recipients include Native
659 communities, elders, needy families with children, traditional food programs, and those who
660 enjoy game meat but can no longer hunt. Game meat is nutritionally and culturally rich and is
661 an important part of many Alaskans' diet. \$9.7 million in total of Alaska Department of Fish and
662 Game Wildlife Fund revenue was generated by guided and unguided visiting hunter purchases
663 of licenses and big game tags. In 2019, through fees collected by the Fish and Game Fund,
664 resident and non-resident hunters provided \$12.8 million (27%) of the ADF&G Division of
665 Wildlife's \$47.1 million budget. Fish and Game funds are used to leverage Pittman- Robertson

666 funds which totaled \$20.7 million in 2019. Combined, Fish and Game Fund and Pittman-
667 Robertson funds generated 71% of Division of Wildlife expenditures in 2019. Nonresidents
668 spent \$700 on hunting licenses/tags on average, compared with \$35 among Alaska residents.
669 Guided nonresident hunters generated even more on average, at \$1,237 per hunter.

670

671 **Agenda Item - State and Federal Agency Updates**

672 Alaska Department of Fish & Game (F&G): Commissioner Douglas Vincent-Lang, Director of
673 Wildlife Conservation Eddie Grasser, and Assistant Director Tony Kavalok a provided an update
674 from F&G. The department is closely monitoring events as they unfold to anticipate actions by
675 the new federal administration in regard to gun control. They are evaluating their budget and
676 working to spend the Pittman-Robertson funds received as those funds can only be used for
677 certain expenditures. F&G has been working on projects to increase revenue over the past year
678 due to COVID-19 and feels they are on the right track. They are optimistic that with the
679 availability of vaccines that by 2022 some, if not the majority, of hunting, guiding and fishing
680 will resume in Alaska.

681

682 Alaska Wildlife Troopers – Captain Aaron Frenzel joined the meeting to provide a brief update
683 from the troopers. The troopers have 89 funded positions statewide that are currently all
684 filled. There are 4 troopers that will be retiring this spring which will result in vacancies but
685 there will be a spring academy to try and fill those spots. There are some new troopers out in
686 the field, he encouraged guides to meet with the new troopers. The troopers did a division
687 wide communication push – many troopers reached out to guides and transporters this past fall
688 to work on building working relationships and open channels of communication with the
689 industry. Captain Frenzel felt that effort was successful and is something he will continue to
690 push from the troopers. Enforcement – so far nothing too major is trending, mostly guide use
691 area issues that will hopefully start declining. He mentioned his attendance at the meeting on
692 3/24/21 to discuss the sub-committee for supervision and the regulations proposals considered
693 by the board. If it is not possible for Captain Frenzel to serve of the supervision sub-committee
694 he would like to have a trooper on the committee.

695

696 Dept. Of Natural Resources (DNR) – John Forbes provided a brief overview of DNR services; the
697 various permits and fees associated with DNR services. DNR has 3 regional offices; Anchorage
698 for South-Central, Fairbanks for the Northern region and Juneau for Southeast. DNR has made
699 some technological updates in the past few months; an improved version of the Alaska mapper
700 program which is an interactive mapping program that allows the user to research and verify
701 state land ownership and land usage connected to DNR case file records. They also developed
702 a new website that is more organized and easier to navigate; it has access to all forums, fact
703 sheets and applications.

704

705 Bureau of Land Management (BLM) – Zach Million provided an update from BLM. He reviewed
706 the 3 districts of the BLM and the recreation programs it provides. He briefly discussed the
707 varied permits for commercial activity on BLM land. BLM has completed approximately 65% of
708 the special recreation permit 5year audit. He answered questions from the board.

709

710 Mental Health Trust – Chandler Long provided a short recap of the Mental Health Land Trust.
711 She spoke in regard to the new guide use area permit program that was implemented in April

712 2020, right at the onset of COVID. Several of the parcels are open for bidding for permits and
713 the trust is looking at options for short-term permits opposed to the current 5-year terms of
714 the permits. The trust statutorily must maximize revenue generation from trust land, which in
715 turn funds beneficiary programs across the state of Alaska. The trust provides funding for
716 programs like criminal justice reentry access, local treatment centers, and social services.

717

718 Board of Game – Jerry Burnett provided an update from the Board of Game (BOG). Larry Van
719 Daele was elected Chair of Board of Game in January 2021 and asked Mr. Burnett to serve as
720 liaison to the BGCSB. BOG met March 18 and took some actions. They decided to reissue the
721 call for proposals since they had voted to move their regulatory cycle ahead one year.
722 Proposals previously sent in will still be considered and new proposals will be added.

723

724 *Break at 2:32 pm*

725 *Return at 3:01 pm*

726

727 **Agenda Item - Sub-Committee meetings:**

728 *A. Exams: the exam committee has been working to update the maps for game management*
729 *unit certification exams. DNR has assisted in the past but that staff member moved to a*
730 *new position; the division will work with DNR admin staff to create an RSA so the program*
731 *will pay the cost of DNR staff time to fix the maps. The committee is also working on some*
732 *ideas to change the oral portion of the practical exam to add some more professionalism to*
733 *the exam and anticipates having more information for the board at the December 2021*
734 *meeting.*

735 *B. Transporters: the transporter committee will be looking at the breakdown of new*
736 *transporter licenses issued in efforts to prioritize their efforts. They will be looking at the*
737 *professional development and how to tailor it to transporters. The committee also plans to*
738 *look into bringing back the identifying decal that was previously used for licensed*
739 *transporters; it may prove useful for enforcement to easily identify licensed transporters.*

740 *C. Survivorship/successorship: the committee met several times over the past few months and*
741 *prepared draft language that the Department of Law advised them the board does not have*
742 *the authority to adopt. The committee has sent documentation of the intent to Department*
743 *of Law and will work with Megyn Weigand over the coming months to prepare new*
744 *language that falls under the proper authority; they anticipate providing the draft to the*
745 *board at the July or December 2021 meetings for consideration.*

746 *D. Professional Development: the committee submitted a proposal of draft language for board*
747 *consideration. At this time there are no further meetings of this committee are scheduled.*

748

749 **Agenda Item - Administrative Business:**

750 The board tentatively the following meeting dates with the understanding that teleconferences
751 may be called as needed:

752

753 July 21, 2021 teleconference to be held via Zoom; Ms. Hoffard to verify with board members
754 June 1 to ensure proper public notice procedures are followed.

755

756 November 30 – December 2, 2021 with practical exams December 3; will be scheduled for
757 Anchorage with the understanding that the meeting will occur via Zoom if travel is not
758 approved due to ongoing COVID-19 concerns.

759 **Agenda Item - Task list:**

760 A. Annual report drafts:

- 761 1. Jason Bunch – Narrative statement
- 762 2. Mike Flores and Martin Boniek – goals/objectives for transporter
- 763 3. Jason Bunch and Aaron Bloomquist – goals/objectives for guides
- 764 4. Renee Hoffard – budget requests, meetings, staff, legislative audit information

765 B. UVC:

- 766 1. Renee Hoffard – letters to guides that incorrectly used codes in 2021 audit

767

768 **In a motion duly made by Jerry Burnett, seconded by Mike Flores with unanimous consent, it**
769 **was resolved to adjourn the meeting.**

770

771 Off record at 3:50 pm.

772

773 Respectfully Submitted,

774

775

776 _____
Renee Hoffard

777 Executive Administrator

778

779

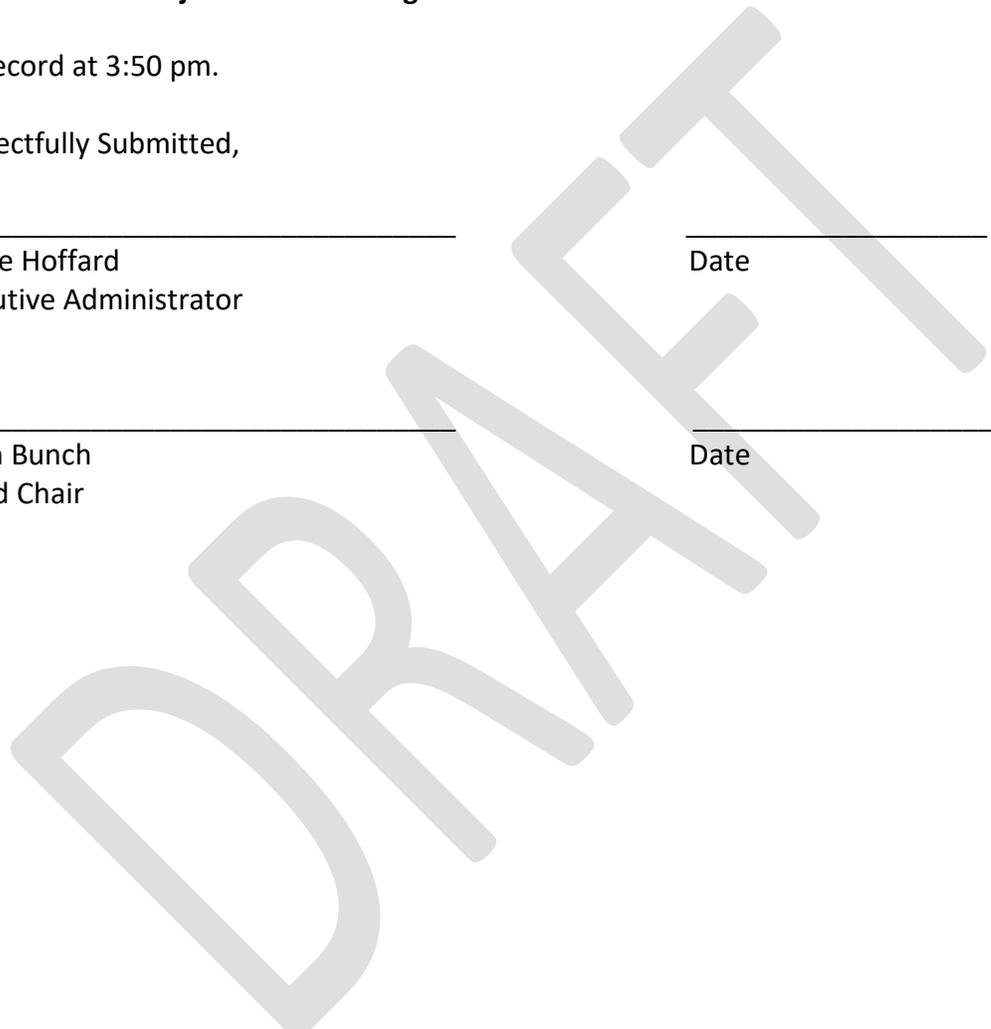
780

781 _____
Jason Bunch

782 Board Chair

Date

Date



1 State of Alaska
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
4

5 BIG GAME COMMERCIAL SERVICES BOARD
6 Minutes of the meeting July 23, 2021
7

8 *These are DRAFT minutes prepared by the staff of the Division of Corporations, Business and*
9 *Professional Licensing. These minutes have not been approved by the Board.*

10
11 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of
12 AS 44.62, Article 6, a scheduled meeting of the Big Game Commercial Services Board originated
13 from Juneau, 333 Willoughby Ave.; this meeting was held via Zoom.
14

15 Friday, July 23, 2021
16

17 **The Chair brought the meeting to order at 12:28 pm**
18

19 **Board Members Present Constituting a Quorum:**

20 Jason Bunch - Licensed Registered Guide-Board Chair
21 Jerry Burnett - Board of Game Representative
22 Martin Boniek - Licensed Transporter
23 Pete Buist - Public Member
24 Aaron Bloomquist - Registered Guide Outfitter
25 Ely Cyrus – Private Landowner
26

27 **Board members absent:**

28 Adam Trombley – Public Member *EXCUSED*
29 Mike Flores – Licensed Transporter *EXCUSED*
30 Clay Nordlum – Private Landowner *EXCUSED*
31

32 **Staff Members present:**

33 Renee Hoffard – Executive Administrator
34 Thomas Bay – Licensing Examiner
35 Lee Strout – Investigator
36 Amber Whaley – Senior Investigator
37 Megyn Weigand – AAG, Dept. of Law
38

39 **Members of the Public Present included:**

40 Mark Richards - Executive Director, Resident Hunters of Alaska
41 Michelle Heun
42 George Siavelis
43 Mike Zweng
44 Al Barrette
45 Johnny Richardson
46 Isaac Dueling

47 Rick Hoskins

48 **Agenda Item - Review Agenda:**

49 The board reviewed the agenda that was approved by Board Chair Jason Bunch.

50

51 **In a motion duly made by Ely Cyrus, seconded by Pete Buist with unanimous consent, it was**
52 **resolved to adopt the daily agenda as written.**

53

54 **Agenda Item - Review Meeting Minutes:**

55 The board reviewed draft meeting minutes for the March 23-25, 2021 meeting held by the
56 board. Ms. Hoffard informed the board that there were corrections to grammar and spelling as
57 well as the addition of Michelle Heun to attendees.

58

59 **In a motion duly made by Ely Cyrus, seconded by Jerry Burnett with unanimous consent, it**
60 **was resolved to approve the March 23-25, 2021 meeting minutes as amended.**

61

62 **Agenda Item - Public Comment for Regulations project currently out for public comment:**

63

64 Mark Richard, Executive Director of Resident Hunters of Alaska. Supports the amendment to
65 12 AAC 75.450. Would like the transporter subcommittee to meet and discuss how the
66 proposed professional development regulations should or should not apply to transporters.

67

68 Al Barrett, Class-A Assistant Guide GUIL765. Did not see the urgency in amending 12 AAC
69 75.105 to match the statute. Would like the board to set goals for what they hope to
70 accomplish with the professional development regulations. Recommends the board not
71 remove "equipment" from 12 AAC 75.450 as it may cause confusion. Suggested the board
72 clarify that the refresher exam for the professional development regulations must be passed,
73 not simply taken as those are two very different things.

74

75 Michelle Heun, License Transporter GUIT1063. Supports the amended language for 12 AAC
76 75.450 as suggested by Mr. Barrett to only remove "game processing" but leaving in
77 "equipment". She feels that would meet the intent of the proposal that was presented to the
78 board regarding this regulation amendment. This regulation amendment doesn't change the
79 intent, it only helps prevent potential waste of animals harvested

80

81 No one else on the call asked to provide comment, Chair Bunch moved forward with the
82 agenda but did not close public comment so anyone that chose to would have the opportunity
83 to speak.

84

85 **Agenda Item – Board Business:**

86 Chair Bunch brought to the board the ongoing issue of buffer areas and conflict in the field.
87 DNR had requested the board discuss this issue as they had received a request for a permit that
88 would have two guide businesses right next to each other and DRN did not have cause to deny
89 the new permit application. The board will to have to look at these situations on a case by case
90 basis until they come up with a solid mechanism to defuse conflict and congestion in the field.
91 The board discussed the issue at length but did not take action. The board may form a sub-
92 committee to continue working on this topic.

93 Ms. Hoffard and OLE Tom Bay brought forward a question regarding verification of licensure
94 from Canada. British Columbia recently changed how assistant guides are credentialed. The
95 government no longer issues a license to assistant guides, they are issued a certificate from the
96 professional organization that is endorsed by the government. The government does still
97 provide enforcement for violation for those certificate holders. An individual that is interested
98 in pursuing licensure in Alaska brought this to the attention of staff, he felt it is an undue
99 burden on him to provide the information as required for all applicants. After discussion with
100 the board and Mr. Isaac Dueling, a member of the public on the call who is a Canadian citizen, it
101 was determined that while it is a lengthy process it is not something unique to this applicant.
102 All applicants must provide verification of licensure in other states and/or Canada and that
103 verification must include any violations; this may require verification from multiple sources to
104 meet the requirements as the goal is to ensure public safety.
105

106 Ms. Hoffard informed the board that she ordered the yearly order of hunt records. In an effort
107 to reduce the number of incomplete records submitted, highlights will be added to the hunt
108 records indicating areas that must be filled out. A new set of instructions will be mailed with
109 hunt records moving forward. Also, guides that hunt in more than one GUA should list all
110 GUA's on the hunt record but circle or mark the area that the animal was harvested in if it was
111 a successful hunt.
112

113 **Agenda Item - Public Comment for Regulations project currently out for public comment:**

114 Chair Bunch closed public comment at 2:06 pm after confirming that no one on the call wanted
115 to provide oral testimony on the regulations project.
116

117 Break; off record at 2:17 pm

118 On Record at 2:26 pm
119

120 **Agenda Item - Investigations Unit:**

121 Senior Investigator Amber Whaley provided the probation report. At the time of the report
122 there were 28 licenses holders on probation, 25 of whom were in compliance. Since March
123 2021, 5 license holders were released from probation.
124

125 Investigator Strout provided his investigative report for the time period of March 12, 2021
126 through July 13, 2021. The report reflected 22 open cases and 33 closed cases.
127

128 **In accordance with the provisions of Alaska Statute 44.62.310(c), Martin Boniek moved to go**
129 **into executive session for the purpose of discussing subjects that tend to prejudice the**
130 **reputation and character of any person, provided the person may request a public discussion.**
131 **Board staff to remain for the session. Ely Cyrus seconded the motion. Motion passed via**
132 **unanimous consent.**
133

134 **Off record at 2:46 pm**

135 **Return to record 3:52 pm**
136
137

138 Pursuant to AS 44.62.310(d)(1), Aaron Bloomquist, moved that the Alaska State Big Game
139 Commercial Services Board enter a deliberative session to make a decision in the
140 adjudicatory proceeding captioned OAH Case No. 20-0610-GUI. The Administrative Law
141 Judge and the Board’s Executive Administrator will remain in the deliberative session to
142 assist the Board if needed. Ely Cyrus seconded the motion. Motion passed via unanimous
143 consent.

144
145 Off record: 3:55 pm
146 Return to record: 4:22 pm
147

148 Pursuant to AS 44.62.310(d)(1), Aaron Bloomquist, moved that the Alaska State Big Game
149 Commercial Services Board enter a deliberative session to make a decision in the
150 adjudicatory proceeding captioned OAH Case No. 20-0850-GUI. The Administrative Law
151 Judge and the Board’s Executive Administrator will remain in the deliberative session to
152 assist the Board if needed. Martin Boniek seconded the motion. Motion passed via
153 unanimous consent.

154
155 Off record: 4:23 pm
156 Return to record: 6:00 pm
157

158 **Agenda Item - Summary/Motions Executive and Deliberative Sessions:**

159
160 On a motion duly made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was
161 RESOLVED to modify the proposed decision as follows:

- 162 • Make the corrections identified in Section I of the Division’s proposal for action.
- 163 • Remove the following portions of the decision:
 - 164 - Numbered paragraph (1) in the introduction
 - 165 - Section (B)(I) of the Discussion section.
 - 166 - In the final paragraph of Section III(c), the words “the state park entry and”.

167 The Board adopted the proposed decision for Office of Administrative Hearings Case Number
168 20-0850-GUI with these modifications. Motion passed;
169

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores				X
Clay Nordlum				X
Jason Bunch, Chair	X			

170
171 On a motion duly made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was
172 RESOLVED to accept the consent agreement for case number 2021-000413; conviction of
173 harvesting antlers before meat. Motion passed;
174

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores				X
Clay Nordlum				X
Jason Bunch, Chair	X			

175
176 On a motion duly made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was
177 RESOLVED to accept the Voluntary Surrender of license for case number 2020-001114.
178 Motion passed;

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores				X
Clay Nordlum				X
Jason Bunch, Chair	X			

180
181 On a motion duly made by Pete Buist, seconded by Ely Cyrus, via roll call vote, it was
182 RESOLVED to approve the Assistant Guide license for Cullen, Broghan. Motion passed;
183

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores				X
Clay Nordlum				X
Jason Bunch, Chair	X			

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185 On a motion duly made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was
186 RESOLVED to approve the Assistant Guide license for Karasti, Conrad Jr. Motion passed 4 to 1;

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist		X		
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores				X
Clay Nordlum				X
Jason Bunch, Chair	X			

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On a motion duly made by made by Pete Buist, seconded by Aaron Bloomquist, via roll call vote, it was RESOLVED to accept the settlement and consent agreement for Office of Administrative Hearings Case Number 20-0610-GUI. Motion passed;

Board Member	Approve	Deny	Recuse	Absent
Aaron Bloomquist	X			
Jerry Burnett	X			
Martin Boniek	X			
Peter Buist	X			
Ely Cyrus	X			
Adam Trombley				X
Mike Flores				X
Clay Nordlum				X
Jason Bunch, Chair	X			

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In a motion duly made by Pete Buist, seconded by Martin Boniek with unanimous consent, it was resolved to adjourn the meeting.

Off record at 6:20 pm.

Respectfully Submitted,

Renee Hoffard
Executive Administrator

Date

Jason Bunch
Board Chair

Date

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing Big Game
Commercial Services Board**



Public Comment

The board chair shall open public comment. The time allotted for comment will be divided between all individuals signed in to give comment. The group will be told how much time each person will have to speak; board staff will keep track of the time and notify the individual when they need to wrap up their comment(s).

This is not the time for the board to respond to the comments. The board can choose to respond to any comments at the end of the comment period; they can choose to send a letter with their responses to the individual; or they can choose to not respond.

Please be mindful of the time limit so that all who choose to speak will be given the same opportunities.

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Summary of All Professional Licensing
Schedule of Revenues and Expenditures

Big Game Commercial Services Board, Guide-Outfitters	FY 14	FY 15	Biennium	FY 16	FY 17	Biennium	FY 18	FY 19	Biennium	FY 20	FY 21	Biennium
Revenue												
Revenue from License Fees	\$ 791,489	\$ 197,231	\$ 988,720	\$ 1,057,847	\$ 485,669	\$ 1,543,516	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450
General Fund Received										\$ -	\$ -	\$ -
Allowable Third Party Reimbursements	-	378	378	-	225	225	-	-	-	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 791,489	\$ 197,609	\$ 989,098	\$ 1,057,847	\$ 485,894	\$ 1,543,741	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450
Expenditures												
Non Investigation Expenditures												
1000 - Personal Services	100,529	87,235	187,764	118,573	78,939	197,512	103,082	85,533	188,615	116,391	128,509	244,900
2000 - Travel	22,239	17,474	39,713	17,545	14,814	32,359	10,047	10,107	20,154	9,328	3,751	13,079
3000 - Services	30,243	15,516	45,759	49,702	24,199	73,901	35,454	28,371	63,825	50,200	23,671	73,871
4000 - Commodities	653	846	1,499	1,518	212	1,730	3,092	2,560	5,652	41	165	206
5000 - Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Investigation Expenditures	153,664	121,071	274,735	187,338	118,164	305,502	151,675	126,571	278,246	175,960	156,096	332,056
Investigation Expenditures												
1000-Personal Services	155,468	166,974	322,442	124,462	127,020	251,482	118,456	146,016	264,472	150,184	148,053	298,237
2000 - Travel										1,099	-	1,099
3023 - Expert Witness											2,981	2,981
3088 - Inter-Agency Legal	129,525	60,589	190,114	85,834	23,942	109,776	101,433	167,574	269,007	46,637	59,243	105,880
3094 - Inter-Agency Hearing/Mediation	28,658	18,728	47,386	21,387	5,318	26,705	7,138	69,542	76,680	20,485	38,084	58,569
3000 - Services other								1,524	1,524	1,730	612	2,342
4000 - Commodities								270	270	49	300	349
Total Investigation Expenditures	313,651	246,291	559,942	231,683	156,280	387,963	227,027	384,926	611,953	220,184	249,273	469,457
Total Direct Expenditures	467,315	367,362	834,677	419,021	274,444	693,465	378,702	511,497	890,199	396,144	405,369	801,513
Indirect Expenditures												
Internal Administrative Costs	52,722	37,130	89,852	59,545	51,116	110,661	69,514	65,321	134,835	70,156	59,162	129,318
Departmental Costs	40,290	44,247	84,537	43,045	46,041	89,086	48,099	47,629	95,728	39,754	37,509	77,263
Statewide Costs	29,375	29,441	58,816	15,685	23,522	39,207	24,759	24,123	48,882	35,119	37,959	73,078
Total Indirect Expenditures	122,387	110,818	233,205	118,275	120,679	238,954	142,372	137,073	279,445	145,029	134,630	279,659
TOTAL EXPENDITURES	\$ 589,702	\$ 478,180	\$ 1,067,882	\$ 537,296	\$ 395,123	\$ 932,419	\$ 521,074	\$ 648,570	\$ 1,169,644	\$ 541,173	\$ 539,999	\$ 1,081,172
Cumulative Surplus (Deficit)												
Beginning Cumulative Surplus (Deficit)	\$ (1,041,267)	\$ (839,480)		\$ (1,120,051)	\$ (599,500)		\$ (508,729)	\$ 92,957		\$ (150,523)	\$ 370,234	
Annual Increase/(Decrease)	201,787	(280,571)		520,551	90,771		601,686	(243,480)		520,757	(81,479)	
Ending Cumulative Surplus (Deficit)	\$ (839,480)	\$ (1,120,051)		\$ (599,500)	\$ (508,729)		\$ 92,957	(150,523)		\$ 370,234	288,755	
										* Fee analysis recommended		
Statistical Information												
Number of Licenses for Indirect calculation	1,888	1,570		1,770	1,574		1,730	1,467		1,624	1,446	
Additional information:	<ul style="list-style-type: none"> • Fee analysis required if the cumulative is less than zero; fee analysis recommended when the cumulative is less than current year expenditures; no fee increases needed if cumulative is over the current year expenses * • Most recent fee change: New fee added FY19 • Annual license fee analysis will include consideration of other factors such as board and licensee input, potential investigation load, court cases, multiple license and fee types under one program, and program changes per AS 08.01.065. 											

Appropriation Name (Ex)	(All)
Sub Unit	(All)
PL Task Code	GUI1

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)				Grand Total
	1000 - Personal Services	2000 - Travel	3000 - Services	4000 - Commodities	
1011 - Regular Compensation	150,265.94				150,265.94
1014 - Overtime	1,309.31				1,309.31
1023 - Leave Taken	21,832.71				21,832.71
1028 - Alaska Supplemental Benefit	10,643.79				10,643.79
1029 - Public Employee's Retirement System Defined Benefits	19,548.85				19,548.85
1030 - Public Employee's Retirement System Defined Contribution	4,521.90				4,521.90
1034 - Public Employee's Retirement System Defined Cont Health Reim	2,950.75				2,950.75
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	1,079.58				1,079.58
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	10,280.94				10,280.94
1039 - Unemployment Insurance	333.98				333.98
1040 - Group Health Insurance	44,588.58				44,588.58
1041 - Basic Life and Travel	65.71				65.71
1042 - Worker's Compensation Insurance	1,349.29				1,349.29
1047 - Leave Cash In Employer Charge	3,342.27				3,342.27
1048 - Terminal Leave Employer Charge	2,410.75				2,410.75
1053 - Medicare Tax	2,480.72				2,480.72
1069 - SU Business Leave Bank Contributions	16.45				16.45
1077 - ASEA Legal Trust	179.69				179.69
1079 - ASEA Injury Leave Usage	11.20				11.20
1080 - SU Legal Trst	6.63				6.63
1970 - Personal Services Transfer	(661.23)				(661.23)
3023 - Expert Witness			2,981.25		2,981.25
3035 - Long Distance			29.71		29.71
3036 - Local/Equipment Charges			8.78		8.78
3044 - Courier			26.41		26.41
3045 - Postage			670.70		670.70
3046 - Advertising			1,576.67		1,576.67
3066 - Print/Copy/Graphics			4,232.00		4,232.00
3088 - Inter-Agency Legal			72,217.62		72,217.62
3094 - Inter-Agency Hearing/Mediation			38,083.50		38,083.50
4002 - Business Supplies				465.28	465.28
1016 - Other Premium Pay	4.31				4.31
2000 - In-State Employee Airfare		659.42			659.42
2001 - In-State Employee Surface Transportation		23.08			23.08
2002 - In-State Employee Lodging		1,881.00			1,881.00
2003 - In-State Employee Meals and Incidentals		1,179.40			1,179.40
2036 - Cash Advance Fee		7.72			7.72
3085 - Inter-Agency Mail			4,763.86		4,763.86
Grand Total	276,562.12	3,750.62	124,590.50	465.28	405,368.52

FY 2021 CBPL COST ALLOCATIONS

Name	Task Code	Direct Revenues	General Fund Received	3rd Party Reimbursement	Total Revenues	Direct Expense	Percentage of board licenses/total licensees:	Division cash receipt transactions % by Personal Services \$	Department certified transactions % by Fiscal Revenue \$	Indirect Expense (Total Non-PCN Allocated)	Percentage of program direct Personal Services:	Total Indirect Expenses	Total Expenses	2021 Annual Surplus (Deficit)
Acupuncture	ACU1	\$ 36,968		\$ -	\$ 36,968	\$ 3,734	\$ 2,929	\$ 227	\$ 1,227	\$ 4,383	1,106	\$ 5,489	\$ 9,223	\$ 27,745
Architects, Engineer	AEL1	\$ 146,310		\$ -	\$ 146,310	\$ 282,663	170,358	\$ 8,151	\$ 3,365	181,874	72,156	254,030	536,693	(390,383)
Athletic Trainers	ATH1	\$ 3,405		\$ -	\$ 3,405	\$ 8,349	1,130	\$ 151	\$ 545	1,826	2,555	4,381	12,730	(9,325)
Audiology and Speech Pathologists	AUD1	\$ 184,965		\$ -	\$ 184,965	\$ 26,607	19,352	\$ 3,798	\$ 2,168	25,318	7,919	33,237	59,844	125,121
Barbers & Hairdressers	BAH1	\$ 389,183		\$ -	\$ 389,183	\$ 281,634	160,440	\$ 20,062	\$ 3,044	183,546	74,255	257,801	539,435	(150,252)
Behavior Analysts	BEV1	\$ 10,060		\$ -	\$ 10,060	\$ 4,966	2,007	\$ 366	\$ 1,359	3,732	1,374	5,106	10,072	(12)
Chiropractors	CHI1	\$ 208,070		\$ -	\$ 208,070	\$ 137,019	8,211	\$ 1,918	\$ 1,757	11,886	33,229	45,115	182,134	25,936
Collection Agencies	COA1	\$ 17,325		\$ -	\$ 17,325	\$ 33,147	16,884	\$ 1,956	\$ 1,221	20,061	9,466	29,527	62,674	(45,349)
Concert Promoters	CPR1	\$ 6,670		\$ -	\$ 6,670	\$ 574	438	\$ 139	\$ 433	1,010	171	1,181	1,755	4,915
Construction Contractors	CON1	\$ 1,477,270		\$ -	\$ 1,477,270	\$ 496,407	211,690	\$ 23,771	\$ 4,084	239,545	87,635	327,180	823,587	653,683
Home Inspectors	HIN1	\$ 8,115		\$ -	\$ 8,115	\$ 6,676	2,629	\$ 542	\$ 849	4,020	2,016	6,036	12,712	(4,597)
Dental	DEN1	\$ 626,646	\$ 227,625	\$ -	\$ 854,271	\$ 225,301	61,307	\$ 8,719	\$ 2,188	72,214	52,317	124,531	349,832	504,439
Dietitians/Nutritionists	DTN1	\$ 6,360		\$ -	\$ 6,360	\$ 13,508	7,150	\$ 606	\$ 921	8,677	789	9,466	22,974	(16,614)
Direct Entry Midwife	MID1	\$ 142,945		\$ -	\$ 142,945	\$ 22,687	1,153	\$ 13	\$ 550	1,716	3,839	5,555	28,242	114,703
Dispensing Opticians	DOP1	\$ 31,870	\$ 107,465	\$ -	\$ 139,335	\$ 15,035	2,699	\$ 530	\$ 724	3,953	4,532	8,485	23,520	115,815
Electrical Administrator	EAD1	\$ 17,276		\$ -	\$ 17,276	\$ 67,402	21,174	\$ 1,666	\$ 1,097	23,937	9,238	33,175	100,577	(83,301)
Euthanasia Services	EUT1	\$ 2,800	\$ 6,200	\$ -	\$ 9,000	\$ 1,833	254	\$ 25	\$ 141	420	561	981	2,814	6,186
Geologists	GEO1	\$ 795		\$ -	\$ 795	\$ 793	300	\$ 227	\$ 270	797	242	1,039	1,832	(1,037)
Guardians/Conservators	GCO1	\$ 11,681	\$ 9,166	\$ -	\$ 20,847	\$ 637	369	\$ 101	\$ 319	789	130	919	1,556	19,291
Guide-Outfitters	GUI1	\$ 458,520		\$ -	\$ 458,520	\$ 405,369	33,352	\$ 12,731	\$ 3,618	49,701	84,929	134,630	539,999	(81,479)
Marine Pilots	MAR1	\$ 124,200		\$ -	\$ 124,200	\$ 51,354	3,183	\$ 442	\$ 1,133	4,758	13,521	18,279	69,633	54,567
Foreign Pleasure Craft	FPC1	\$ 77,010		\$ -	\$ 77,010	\$ 9,368	-	\$ 328	\$ 515	843	2,864	3,707	13,075	63,935
Marital & Family Therapy	MFT1	\$ 106,101	\$ 20,151	\$ -	\$ 126,252	\$ 37,587	3,022	\$ 669	\$ 910	4,601	10,124	14,725	52,312	73,940
Massage Therapists	MAS1	\$ 79,165	\$ 33,654	\$ -	\$ 112,819	\$ 197,556	28,739	\$ 3,772	\$ 1,874	34,385	53,692	88,077	285,633	(172,814)
Mechanical Administrator	MEC1	\$ 15,510		\$ -	\$ 15,510	\$ 56,147	13,309	\$ 1,035	\$ 754	15,098	8,674	23,772	79,919	(64,409)
Medical	MED1	\$ 2,597,830		\$ -	\$ 2,597,830	\$ 899,162	295,417	\$ 25,361	\$ 4,627	325,405	243,855	569,260	1,468,422	1,129,408
Mortuary Science	MOR1	\$ 22,708		\$ -	\$ 22,708	\$ 4,042	3,114	\$ 341	\$ 611	4,066	1,127	5,193	9,235	13,473
Naturopaths	NAT1	\$ 4,355		\$ -	\$ 4,355	\$ 7,091	1,130	\$ 126	\$ 460	1,716	2,034	3,750	10,841	(6,486)
Nurse Aides	NUA1	\$ 190,159		\$ -	\$ 190,159	\$ 226,749	94,590	\$ 9,602	\$ 1,885	106,077	40,678	146,755	373,504	(183,345)
Nursing	NUR1	\$ 4,487,396		\$ -	\$ 4,487,396	\$ 1,448,247	544,196	\$ 33,348	\$ 5,798	583,342	328,279	911,621	2,359,864	2,127,532
Nursing Home Administrators	NHA1	\$ 12,265	\$ 7,411	\$ -	\$ 19,676	\$ 6,051	1,407	\$ 126	\$ 473	2,006	1,384	3,390	9,441	10,235
Optometry	OPT1	\$ 131,950		\$ -	\$ 131,950	\$ 73,836	7,565	\$ 921	\$ 1,363	9,849	21,644	31,493	105,329	26,621
Pawnbrokers	PAW1	\$ 1,300		\$ -	\$ 1,300	\$ 60	507	\$ 50	\$ 110	667	18	685	745	555
Pharmacy	PHA1	\$ 1,121,447		\$ -	\$ 1,121,447	\$ 432,923	159,541	\$ 37,686	\$ 4,695	201,922	118,262	320,184	753,107	368,340
Physical/Occupational Therapy	PHY1	\$ 111,935		\$ -	\$ 111,935	\$ 134,328	43,570	\$ 5,413	\$ 3,184	52,167	39,979	92,146	226,474	(114,539)
Prescription Drug Monitoring Program	PDMP	\$ 191,320		\$ -	\$ 191,320	\$ 1,728	-	\$ -	\$ -	-	-	-	1,728	189,592
Professional Counselors	PCO1	\$ 84,420		\$ -	\$ 84,420	\$ 154,477	25,026	\$ 4,265	\$ 2,751	32,042	45,118	77,160	231,637	(147,217)
Psychology	PSY1	\$ 156,005		\$ -	\$ 156,005	\$ 67,981	9,341	\$ 1,766	\$ 1,473	12,580	19,959	32,539	100,520	55,485
Public Accountancy	CPA1	\$ 164,635		\$ -	\$ 164,635	\$ 212,245	39,649	\$ 2,826	\$ 798	43,273	59,633	102,906	315,151	(150,516)
Real Estate	REC1	\$ 325,590		\$ -	\$ 325,590	\$ 261,752	84,879	\$ 18,989	\$ 1,812	105,680	64,581	170,261	432,013	(106,423)
Real Estate Appraisers	APR1	\$ 207,770		\$ -	\$ 207,770	\$ 104,618	8,534	\$ 3,571	\$ 1,498	13,603	22,600	36,203	140,821	66,949
Social Workers	CSW1	\$ 323,280		\$ -	\$ 323,280	\$ 197,763	27,240	\$ 3,810	\$ 3,903	34,953	39,564	74,517	272,280	51,000
Storage Tank Workers	UST1	\$ 785		\$ -	\$ 785	\$ 5,406	1,315	\$ 76	\$ 422	1,813	1,659	3,472	8,878	(8,093)
Veterinary	VET1	\$ 295,030		\$ -	\$ 295,030	\$ 138,572	26,409	\$ 3,243	\$ 2,157	31,809	38,446	70,255	208,827	86,203
No longer existent board/commission (ie Athletic)														
Totals All Boards		\$ 14,619,400	\$ 411,672	\$ -	\$ 15,031,072	\$ 6,763,380	\$ 2,145,509	\$ 243,465	\$ 73,086	\$ 2,462,060	\$ 1,626,154	\$ 4,088,214	\$ 10,851,594	\$ 4,179,478

ABL & Corporations	080801005	\$ 7,430,662	\$ -	\$ -	\$ 7,430,662	\$ 1,102,096	\$ 162,419	\$ 243,465	\$ 7,228	\$ 413,112	\$ 206,865	\$ 619,977	\$ 1,722,073	
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DIVISION INDIRECT EXPENSES	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:			
Business Supplies	85,168	29,383	55,785
Office Equipment	18,652	16,973	1,679
State Vehicles	2,870	2,612	258
Storage and Archives	9,909	9,899	10
Legal Support	88,145	85,849	2,296
Central Mail Services Postage	31,258	11,836	19,422
Software Licensing and Maintenance	70,759	66,578	4,180
Division Administrative Expenses - all other	160,543	160,223	320
Division allocated by percentage of direct personal services:	467,304	383,353	83,950
Percentage of board licenses/total licensees:			
Division supervisors of receipting Personal Services 75%	331,242	302,374	28,868
Receipting Personal Services 40%	251,010	229,135	21,875
Investigations indirect Personal Services	392,649	372,934	19,715
Division Administration Personal Services	421,260	383,355	37,906
Professional License Administration Personal Services	420,998	411,111	9,886
Division allocated by percentage of board licenses/total licensees:	1,817,159	1,698,909	118,250
Receipting transaction % by Personal Services:			
Division supervisors of receipting Personal Services 25%	110,414	55,207	55,207
Receipting Personal Services 60%	376,516	188,258	188,258
Division cash receipt transactions % by Personal Services \$	486,930	243,465	243,465
Total Division Indirect Expenses	2,771,392	2,325,727	445,665
DEPARTMENT INDIRECT EXPENSES			
Percentage of program direct Personal Services:			
Commissioner's Office	168,430	153,272	15,158
Administrative Services - Director's Office	58,529	53,261	5,268
Administrative Services - Human Resources	91,643	83,395	8,248
Administrative Services - Fiscal	90,296	82,169	8,127
Administrative Services - Budget	58,254	53,011	5,243
Administrative Services - Information Technology	79,553	72,393	7,160
Administrative Services - Information Technology - Network & Database	9,875	8,986	889
Administrative Services - Mail	10,456	9,515	941
Administrative Services - Facilities - Maintenance	-	-	-
Department allocated by percentage of direct personal services:	567,036	516,002	51,034
Percentage of board licenses/total licensees:			
Department administrative services support: Fiscal, IT, Procurement	490,769	446,600	44,169
Receipting transaction % by Personal Services:			
Department certified transactions % by Fiscal Revenue \$	80,314	73,086	7,228
Total DEPARTMENT INDIRECT EXPENSES	1,138,119	1,035,688	102,431
STATEWIDE INDIRECT EXPENSES			
Percentage of program direct Personal Services:			
Accounting and Payroll Systems	18,276	16,631	1,645
State Owned Building Rental (Building Leases)	359,593	327,230	32,363
State OIT Server Hosting & Storage	6,720	6,115	605
State OIT SQL	18,531	16,864	1,668
State Software Licensing	-	-	-
Human Resources	57,945	52,730	5,215
IT Non-Telecommunications (Core Cost)	299,874	272,886	26,989
IT Telecommunications	34,440	31,340	3,100
Risk Management	3,300	3,003	297
Statewide allocated by percentage of direct personal services:	798,680	726,799	71,881
FY21 TOTALS BY METHODOLOGY			
Percentage of program direct Personal Services:	1,833,019	1,626,154	206,865
Percentage of board licenses/total licensees:	2,307,928	2,145,509	162,419
Receipting transaction % by Personal Services:	567,244	316,551	250,693
Grand Total	4,708,191	4,088,214	619,977

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Summary of All Professional Licensing
Schedule of Revenues and Expenditures

Big Game Commercial Services Board, Guide-Outfitters	FY 16	FY 17	Biennium	FY 18	FY 19	Biennium	FY 20	FY 21	Biennium	FY 22 1st QTR
	Revenue									
Revenue from License Fees	\$ 1,057,847	\$ 485,669	\$ 1,543,516	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450	\$ 72,055
General Fund Received										
Allowable Third Party Reimbursements	-	225	225	-	-	-	\$ -	\$ -	-	\$ -
TOTAL REVENUE	\$ 1,057,847	\$ 485,894	\$ 1,543,741	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450	\$ 72,055
Expenditures										
Non Investigation Expenditures										
1000 - Personal Services	118,573	78,939	197,512	103,082	85,533	188,615	116,391	128,509	244,900	40,344
2000 - Travel	17,545	14,814	32,359	10,047	10,107	20,154	9,328	3,751	13,079	-
3000 - Services	49,702	24,199	73,901	35,454	28,371	63,825	50,200	23,671	73,871	810
4000 - Commodities	1,518	212	1,730	3,092	2,560	5,652	41	165	206	1,962
5000 - Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Non-Investigation Expenditures	187,338	118,164	305,502	151,675	126,571	278,246	175,960	156,096	332,056	43,116
Investigation Expenditures										
1000-Personal Services	124,462	127,020	251,482	118,456	146,016	264,472	150,184	148,053	298,237	33,196
2000 - Travel							1,099	-	1,099	-
3023 - Expert Witness	-	-	-	-	-	-	-	2,981	2,981	-
3088 - Inter-Agency Legal	85,834	23,942	109,776	101,433	167,574	269,007	46,637	59,243	105,880	-
3094 - Inter-Agency Hearing/Mediation	21,387	5,318	26,705	7,138	69,542	76,680	20,485	38,084	58,569	-
3000 - Services other					1,524	1,524	1,730	612	2,342	-
4000 - Commodities					270	270	49	300	349	54
Total Investigation Expenditures	231,683	156,280	387,963	227,027	384,926	611,953	220,184	249,273	469,457	33,250
Total Direct Expenditures	419,021	274,444	693,465	378,702	511,497	890,199	396,144	405,369	801,513	76,366
Indirect Expenditures										
Internal Administrative Costs	59,545	51,116	110,661	69,514	65,321	134,835	70,156	59,162	129,318	14,791
Departmental Costs	43,045	46,041	89,086	48,099	47,629	95,728	39,754	37,509	77,263	9,377
Statewide Costs	15,685	23,522	39,207	24,759	24,123	48,882	35,119	37,959	73,078	9,490
Total Indirect Expenditures	118,275	120,679	238,954	142,372	137,073	279,445	145,029	134,630	279,659	33,658
TOTAL EXPENDITURES	\$ 537,296	\$ 395,123	\$ 932,419	\$ 521,074	\$ 648,570	\$ 1,169,644	\$ 541,173	\$ 539,999	\$ 1,081,172	\$ 110,024
Cumulative Surplus (Deficit)										
Beginning Cumulative Surplus (Deficit)	\$ (1,120,051)	\$ (599,500)		\$ (508,729)	\$ 92,957		\$ (150,523)	\$ 370,234		\$ 288,755
Annual Increase/(Decrease)	520,551	90,771		601,686	(243,480)		520,757	(81,479)		(37,969)
Ending Cumulative Surplus (Deficit)	\$ (599,500)	\$ (508,729)		\$ 92,957	(150,523)		\$ 370,234	\$ 288,755		\$ 250,786
Statistical Information										
Number of Licenses for Indirect calculation	1,770	1,574		1,730	1,467		1,624	1,446		
Additional information:	<ul style="list-style-type: none"> • Fee analysis required if the cumulative is less than zero; fee analysis recommended when the cumulative is less than current year expenditures; no fee increases needed if cumulative is over the current year expenses * • Most recent fee change: New fee added FY19 • Annual license fee analysis will include consideration of other factors such as board and licensee input, potential investigation load, court cases, multiple license and fee types under one program, and program ch 									

Appropriation Name (Ex)	(All)
Sub Unit	(All)
PL Task Code	GU11

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)			Grand Total
	1000 - Personal Services	3000 - Services	4000 - Commodities	
1011 - Regular Compensation	35,734.73			35,734.73
1014 - Overtime	24.77			24.77
1023 - Leave Taken	9,796.10			9,796.10
1028 - Alaska Supplemental Benefit	2,795.86			2,795.86
1029 - Public Employee's Retirement System Defined Benefits	5,620.82			5,620.82
1030 - Public Employee's Retirement System Defined Contribution	1,268.46			1,268.46
1034 - Public Employee's Retirement System Defined Cont Health Reim	854.78			854.78
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	255.28			255.28
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	4,809.44			4,809.44
1039 - Unemployment Insurance	146.05			146.05
1040 - Group Health Insurance	9,653.21			9,653.21
1041 - Basic Life and Travel	16.40			16.40
1042 - Worker's Compensation Insurance	423.88			423.88
1047 - Leave Cash In Employer Charge	778.63			778.63
1048 - Terminal Leave Employer Charge	637.44			637.44
1053 - Medicare Tax	651.60			651.60
1077 - ASEA Legal Trust	47.77			47.77
1079 - ASEA Injury Leave Usage	18.03			18.03
1080 - SU Legal Trst	1.55			1.55
3046 - Advertising		809.84		809.84
4002 - Business Supplies			2,016.44	2,016.44
1016 - Other Premium Pay	4.56			4.56
3079 - Inter-Agency Conservation/Environmental			-	-
Grand Total	73,539.36	809.84	2,016.44	76,365.64



MEMORANDUM

TO: Members of professional licensing boards DATE: September 1, 2021
FROM: Sara Chambers, Division Director RE: Military licensing provisions in state law

On January 1, 2022, several augmentations to existing licensing laws pertaining to military personnel and spouses will go into effect. The purpose of this memo is to ensure board members are aware of and understand these requirements so they can adopt regulations and implement processes, if necessary, to comply with these requirements.

Since the earliest military spouse licensing provisions of AS 08.02.063 went into effect in 2011, and military personnel licensing provisions of AS 08.01.064 and AS 08.01.100 went into effect in 2013, only a few boards have executed the legislature's intent. The Board of Examiners in Optometry, the State Physical Therapy and Occupational Therapy Board, and the Board of Dental Examiners have each addressed matters arising from individual applications from military personnel. At the request of a board member who is a military veteran, the Board of Nursing has formed a committee to "crosswalk" military experience and education to align with existing license types and to explore options to bridge education gaps that may exist.

In recent years, the plight of military servicemembers and their spouses has gained national attention among state regulators and military communities within their jurisdictions. The U.S. Department of Defense has shined an unflattering light on how Alaska has handled military licensing transfers—just as Eielson AFB expanded to welcome thousands of new servicemembers and their families. In addition, a 2018 memo from the Secretaries of the Army, Navy, and Air Force sent a clear message about their expectations and the economic pressure they intended to apply on states:

"While focus on the mission is always our priority, the factors military families cite most frequently as drawbacks to military service include military dependent's difficulty assimilating into local school systems following a duty station transfer, the quality of schools available for their children, and the ability of spouses to obtain jobs and sustain careers. With that in mind, we will encourage leadership to consider the quality of schools near bases and whether reciprocity of professional licenses is available for military families when evaluating future basing or mission alternatives."

Various reports on this issue have been published in the last few years: although sources range from the Department of Defense to the National Governors Association to both the Obama and Trump Administrations, the need for military-friendly licensing policies is universally agreed-upon.

The information below and attached should assist boards in review and determination of next steps to reach compliance with the legislature's statutory expectations. I encourage boards to take the following steps to move forward on this project:

1. Board chairs review and/or assign a member to begin analysis and draft motions to come into compliance. Preparing ahead of time will help the meeting be more productive.
2. Schedule time during the next meeting to review this information and plan the next steps required.
3. Propose and adopt regulations regarding:
 - a. Application processes,
 - b. Practice limitations based on Alaska-specific requirements (such as Arctic engineering),
 - c. What the board deems "substantially equivalent," if necessary,
 - d. Other relevant matters.

Consistent with AS 08.01.063(g), the division has maintained a military-specific [web page](#), email address, and coordinator since 2014. Later this year, Records and Licensing Supervisor Terry Ryals will take over coordination of all military licensing matters. In addition to his role managing several CBPL programs, he is an Army veteran and advocate for military families. CBPL Information Systems Coordinator Chelsea Childress, is leading the technical implementation of new licensing forms, structures, and workflow related to these changes.

Our team looks forward to assisting your board in the successful roll-out of this legislation.

Overview of military-related legislative licensing mandates:

Citation	Effect	Effective Date
AS 08.01.063	Requires boards and CBPL to issue temporary licenses to military spouses with substantially equivalent unencumbered licenses*	2022
	Requires boards and CBPL to issue temporary licenses to active duty military personnel with substantially equivalent unencumbered licenses*	2022
	Requires boards and CBPL to issue temporary licenses to military applicants 30 days after completing the license application package**	2022
	Requires CBPL to report on all military licensing regulations, applications, and licenses by March 1 of each year	2022
	Requires CBPL to equip boards to support applicants for these licenses	2022
AS 08.01.064	Requires boards and CBPL to accept military training and education toward licensure	2013
	Requires boards and CBPL to issue an expedited temporary license to military veterans with equivalent licensure or military experience	2013
AS 08.01.100	Allows boards and CBPL to waive fees and continuing education requirements for certain deployed military personnel	2013
* Optional since 2011		
** Prior to 2022, military applications were required to be "expedited" without a specific time frame		

Military licensing statutes (pending changes as noted become effective January 1, 2022):

AS 08.01.063. Military courtesy licenses. (a) Except as provided in (d) of this section, and notwithstanding another provision of law, the department or appropriate board **shall** [MAY] issue a temporary courtesy license to **an active duty member of the armed forces of the United States or the spouse of an active duty member of the armed forces of the United States if the active duty member or spouse meets the requirements of this section and applies to the department or appropriate board in the manner prescribed by the department or appropriate board.** An application must include evidence satisfactory to the department or appropriate board that the applicant

- (1) is **an active duty member of the armed forces of the United States or is** married to and living with a member of the armed forces of the United States who is on active duty and assigned to a duty station in this state under official active duty military orders;
- (2) holds a current license or certificate in another state, district, or territory of the United States, **or that is recognized by the United States, including a branch of the armed forces of the United States,** with requirements that the department or appropriate board determines are **substantially** equivalent to those established under this title for that occupation;
- (3) if required by the department or appropriate board for obtaining a license in the applicant's profession, has been fingerprinted and has provided the fees required by the Department of Public Safety under AS 12.62.160 for criminal justice information and a national criminal history record check; the fingerprints and fees shall be forwarded to the Department of Public Safety to obtain a report of criminal justice information under AS 12.62 and a national criminal history record check under AS 12.62.400;

(4) has not committed an act in any jurisdiction that would have constituted grounds for the refusal, suspension, or revocation of a license or certificate to practice that occupation under this title at the time the act was committed;

(5) has not been disciplined by a licensing or credentialing entity in another jurisdiction and is not the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing or credentialing entity in another jurisdiction; and

(6) pays any fees required under this title.

(b) The department or appropriate board shall issue a temporary license under this section to a person who meets the requirements [EXPEDITE THE PROCEDURE FOR ISSUANCE OF A LICENSE] under (a) of this section within 30 days after the department or appropriate board receives the person's completed application for the temporary license.

(c) A temporary courtesy license issued under this section is valid for 180 days and may be extended at the discretion of the department or appropriate board for one additional 180-day period, on application of the holder of the temporary courtesy license.

(d) This section does not apply to the practice of law or the regulation of attorneys under AS 08.08.

(e) The department shall prepare an annual report that describes, for the previous fiscal year, information on temporary courtesy licenses issued under this section, including

(1) expedited application procedures;

(2) progress made toward implementing regulations for the licenses, changes to regulations made to accommodate the needs of military spouses, and any plans for future regulations;

(3) the number and type of the licenses that have been issued; and

(4) the department's efforts to inform each board authorized to issue a temporary courtesy license under this section and the military community in the state about the licenses.

(f) The department shall submit the report prepared under (e) of this section to the Joint Armed Services Committee on or before the first day of March each year. In addition, the department shall consolidate the two most recent reports and submit a biennial report to the legislature on or before the first day of March during the first regular session of each legislature. The department shall deliver a copy of the biennial report to the senate secretary and the chief clerk of the house of representatives and notify the legislature that the report is available.

(g) The department shall annually produce and distribute to each board authorized to issue a temporary courtesy license under this section informational materials for the purpose of improving the board's knowledge of the licenses, the application process, and best practices in providing applicant support. The department shall encourage the boards to designate a single employee to serve as the point of contact for public information and inquiries related to temporary courtesy licenses for military spouses.

AS 08.01.064. Military education, training, and service credit; temporary license. (a) Notwithstanding another provision of law, the department or applicable board shall accept military education, training, and service for some or all of the qualifications otherwise required of an applicant for a license or certificate issued under this chapter if

(1) the department or applicable board determines that the military education, training, and service is substantially equivalent to some or all of the qualifications otherwise required of an applicant for a license or certificate issued under this chapter; and

(2) the applicant provides satisfactory evidence of successful completion of the education, training, or service as a member of the armed forces of the United States, the United States Reserves, the National Guard of any state, the Military Reserves of any state, or the Naval Militia of any state.

(b) If the department issues temporary licenses or certificates as authorized by the department or applicable board under AS 08.01.050(a)(9), the department or applicable board shall issue a temporary license or certificate to a person who

(1) applies to the department or applicable board in a manner prescribed by the department or board;

(2) meets the requirements in AS 08.01.063(a)(3) - (6); and

(3) while in the armed forces of the United States or any state, as described in (a) of this section,

(A) held a current license or certificate in another state, district, or territory of the United States, practiced in the area of the license or certificate, and maintained the license or certificate in active status before and at the time of application for a license or certificate under this subsection; or

(B) was awarded a degree, diploma, or certificate by a branch of the armed forces of the United States or any state, as described in (a) of this section, that met standards for an equivalent license or a certificate of technical training.

(c) The department or applicable board shall expedite the procedure for issuance of a license or certificate under (b) of this section for an applicant who is on active duty.

(d) A license or certificate issued under (b) of this section is valid for 180 days and may be extended at the discretion of the department or applicable board for one additional 180-day period if the holder of the license or certificate applies for an extension on a form approved by the department or applicable board.

(e) The department or applicable board may adopt regulations necessary to implement this section.

Sec. 08.01.100. License renewal, lapse, and reinstatement.

(f) The department may establish and implement a waiver of continuing education requirements for renewal of a license regulated by the department and a board may establish and implement a waiver of continuing education requirements for renewal of a license regulated by the board for the period in which a licensee is engaged in active duty military service in the armed forces of the United States.

(g) A member of the armed forces of the United States on active duty in a combat zone, danger pay post, or qualified hazardous duty area, who is a licensee under this title in good standing at the time of the licensee's active duty order is exempt from any fees or other requirements to maintain that license or good standing while the licensee is in that zone, at that post, or in that area. This exemption is valid for 180 days after returning to the licensee's permanent duty station, if the licensee does not engage in licensed practice for profit in the private sector. The licensee shall pay fees and meet all other requirements for the license period beginning after the exemption ends. In this subsection,

(1) "combat zone" has the meaning given in 26 U.S.C. 112(c)(2) (Internal Revenue Code);

(2) "danger pay post" means a post so designated by the United States Secretary of State in the Department of State Standardized Regulations for purposes of danger pay under 5 U.S.C. 5928;

(3) "qualified hazardous duty area" means an area that, during the applicant's deployment, is treated as if it were a combat zone for purposes of a federal tax exemption under 26 U.S.C. 112 (Internal Revenue Code).

Centralized regulations pertaining to military licensure for division-managed/non-board programs:

12 AAC 02.956. TEMPORARY LICENSE FOR SPOUSES OF MILITARY PERSONNEL. (a) The department will issue a temporary license to the spouse of an active duty member of the armed forces of the United States who meets the requirements of AS 08.01.063 and this section, authorizing the holder to practice a profession that is regulated by the department under AS 08.01.010 and this title.

(b) An applicant for a temporary license under this section must submit

- (1) a completed application, on a form provided by the department;
- (2) the applicable fees established in 12 AAC 02.105 for a temporary license;
- (3) a copy of the applicant's military dependent identification card and a copy of the spouse's current active duty military orders showing assignment to a duty station in this state;
- (4) verification of licensure from each jurisdiction where the applicant holds or has ever held a license to practice the profession for which the temporary license is requested, one of which must be a current license in good standing and meet the requirements of AS 08.01.063(a)(2); the verifications must meet the requirements of AS 08.01.063(a)(4) and (5); and
- (5) if the profession for which the applicant is seeking a temporary license requires a criminal history background check, a completed fingerprint card and the fee required by the Department of Public Safety to obtain state and national criminal justice information required under AS 08.01.063(a)(3).

(c) The department will expedite the issuance of the license under this section as required by AS 08.01.063(b).

(d) A temporary license issued under this section is valid for 180 days and may be extended for an additional 180-day period by applying on a form provided by the department and submitting the temporary license fee established in 12 AAC 02.105.

Authority: AS 08.01.050 AS 08.01.063 AS 08.01.065

12 AAC 02.957. TEMPORARY LICENSE FOR MILITARY PERSONNEL. (a) The department will issue a temporary license to a member of the armed forces of the United States who meets the requirements of AS 08.01.064 and this section, authorizing the holder to practice a profession that is regulated by the department under AS 08.01.010 and this title.

(b) An applicant for a temporary license under this section must submit

- (1) a completed application, on a form provided by the department;
- (2) the applicable fees established in 12 AAC 02.105 for a temporary license;
- (3) verification of licensure from each jurisdiction where the applicant holds or has ever held a license to practice the profession for which the temporary license is requested; the verifications must meet the requirements of AS 08.01.063(a)(4) and (5);
- (4) evidence satisfactory to the department of meeting the requirements of AS 08.01.064(b)(3) as follows:
 - (A) verification of a current license or certificate issued by another jurisdiction that provides proof of licensure during the time the applicant provided the practice in the area of the license or certificate while in the military, and proof that the applicant practiced the profession, as described in AS 08.01.064(b)(3)(A); or
 - (B) documentation of receiving education, training, or service as a member of the armed forces and being awarded a degree, diploma, or certificate by a branch of the armed forces of the United States or any state, that meets the requirements of AS 08.01.064(b)(3)(B); and
- (5) if the profession for which the applicant is seeking a temporary license requires a criminal history background check, a completed fingerprint card and the fee required by the Department of Public Safety to obtain state and national criminal justice information required under AS 08.01.063(a)(3).

(c) The department will expedite the issuance of the license under this section for an applicant who is on active duty as required by AS 08.01.064(c)

(d) A temporary license issued under this section is valid for 180 days and may be extended for an additional 180-day period by applying on a form provided by the department and submitting the temporary license fee established in 12 AAC 02.105.

Authority: AS 08.01.050 AS 08.01.064 AS 08.01.065

State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing Big Game
Commercial Services Board



Public Comment

The board chair shall open public comment. The time allotted for comment will be divided between all individuals signed in to give comment. The group will be told how much time each person will have to speak; board staff will keep track of the time and notify the individual when they need to wrap up their comment(s).

This is not the time for the board to respond to the comments. The board can choose to respond to any comments at the end of the comment period; they can choose to send a letter with their responses to the individual; or they can choose to not respond.

Please be mindful of the time limit so that all who choose to speak will be given the same opportunities.



PROBATION REPORT

DATE: November 17, 2021

TO: Alaska Big Game Commercial Services Board

THROUGH: Jennifer Summers, Senior Investigator 

FROM: Michele Hearn, Probation Monitor  Michele Hearn

SUBJECT: Probation Report for the November 30, 2021 Meeting

Digitally signed by
Michele Hearn
Date: 2021.11.19
13:32:45 -0900'

The following is a complete list of individuals on probation for this Board. All individuals are in compliance with their agreements except as noted below. There are currently **twenty-six (26)** licenses on probation as of the date of this document. Since the last probation report, **five (5)** licenses were released from probation. All personnel are in compliance except as noted below.

<u>Name</u>	<u>Case Number</u>	<u>Start of Probation</u>	<u>End of Probation</u>
*Miller, Joseph	2016-000357	03/08/2016	Suspended
Hornberger, Alan	2019-000172	01/24/2019	01/24/2022
Malone, Paul	2019-000173	08/12/2020	08/12/2023
Parkerson, Stanley	2019-001424	12/03/2019	12/03/2021
Colpo, Michael	2020-000719	07/22/2020	07/22/2022
Donelson, Patrick	2020-000720	07/22/2020	07/22/2022
Kruse, Jeff	2020-000734	07/22/2020	08/18/2022
Cavner, Preston	2020-000741	07/22/2020	07/22/2022
*Walker, John	2020-001047	07/22/2020	Suspended
Griffin, Bryan	2020-001137	12/01/2020	12/01/2021

<u>Name</u>	<u>Case Number</u>	<u>Start of Probation</u>	<u>End of Probation</u>
Chadd, Joshua	2020-001140	12/01/2020	12/01/2021
Kuhn, Tyler	2020-001142	12/01/2020	12/01/2021
Hedrich, Jerry	2020-001143	12/01/2020	12/01/2021
Hedlund, Thomas	2020-001144	12/01/2020	12/01/2021
Tunguing, Gust	2021-000251	03/24/2021	03/24/2022
Augustine, Ryan	2021-000252	03/24/2021	03/24/2023
Hyce, Richard	2021-000253	03/24/2021	03/24/2023
Roberts, Clayton	2021-000255	03/24/2021	03/24/2024
Scheid, Skylar	2021-000256	03/24/2021	03/24/2022
Cates, Jerry	2021-000282	03/19/2020	03/19/2023
Fithian, Robert	2021-000291	03/24/2021	03/24/2022
Kramer, Cole	2021-000292	03/24/2021	03/24/2022
Wagner, Charles	2021-000296	03/24/2021	03/24/2022
Burns, Bradford	2021-000278	03/24/2021	03/24/2022
Butler, Creig	2021-000646	07/27/2021	07/27/2023
Wolford, Bruce	2021-000732	07/23/2021	07/23/2022

RELEASE FROM PROBATION:

<u>Name</u>	<u>Case Number</u>	<u>Start of Probation</u>	<u>Release Date</u>	<u>Status</u>
Renfro, Michael	2019-000468	08/01/2020	07/31/2021	Complete
Peterson, Nathan	2020-000733	07/22/2020	07/22/2021	Complete
Arnold, Dakota	2020-000737	07/22/2020	07/22/2021	Complete
Blake, James	2020-000738	07/22/2020	07/22/2021	Complete
Schaefer, Joseph	2021-000293	03/24/2021	07/23/2021	Surrendered

NOTES:

* Miller, Joseph: Mr. Miller's Consent Agreement was adopted on March 6, 2016 and stipulated a \$10,000 fine with \$5,000 suspended, a one-year license suspension, and a three-year probation to begin once the suspension was complete. Mr. Miller came non-compliant in September of 2016 for failing to pay his civil fine by the due date. His license suspension continued, and the full \$10,000 fine was invoked due to non-compliance. Mr. Miller has paid a total of \$1,900 towards the \$10,000. In 2019, Mr. Miller petitioned the Board for partial fine reduction. The Board approved staying \$5,000 of the civil fine with the condition that if the remaining \$5,000 was to be paid in full by May 1, 2020 for his license suspension to be lifted. Mr. Miller has not made any payments since March 16, 2020. The Division has attempted to contact Mr. Miller many times regarding his non-compliance without success. The stayed \$5,000 was reinstated in April 2021 bringing his remaining fine balance to \$8,100.

*Walker, John: Mr. Walker's OAH Decision was adopted on July 22, 2020 and stipulated a one-year probation and a \$4,000 fine with \$2,000 suspended due by January 22, 2021. Mr. Walker became non-compliant in January of 2021 when he failed to pay the civil fine in full by the due date. The Division made numerous attempts to contact Mr. Walker. All attempts have resulted in no contact with Mr. Walker. Mr. Walker's license was suspended on July 23, 2021, and the full fine was invoked due to non-compliance with his Consent Agreement.



MEMORANDUM

DATE: November 19, 2021
TO: Big Game Commercial Services Board
THRU: Greg Francois, Chief Investigator
FROM: Lee Strout, Investigator
RE: Investigative Report for the December 01, 2021 Meeting

Signed by:
Amber Whaley
64FB16A29C5347E...

The following information was compiled as an investigative report to the Board for the period of July 13, 2021 thru November 19, 2021; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

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<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
ASSISTANT GUIDE			
2021-000949	Violation of licensing regulation	Intake	09/29/2021
2021-000314	Unlicensed practice or activity	Complaint	04/14/2021
2021-000685	License application problem	Complaint	09/22/2021
2021-000759	License application problem	Complaint	09/22/2021
2021-000800	License application problem	Complaint	09/10/2021
2021-000828	License application problem	Complaint	09/14/2021
2021-001101	Criminal action - conviction	Complaint	11/08/2021
2018-001136	Unlicensed practice or activity	Monitor	

GUIDE-OUTFITTER

2021-000914	Violation of licensing regulation	Intake	09/23/2021
2021-001029	Criminal action - no conviction	Intake	10/20/2021
2021-001033	Breach of fiduciary duty	Intake	10/21/2021
2020-000051	Criminal action - conviction	Complaint	02/19/2020
2020-001017	Violation of licensing regulation	Complaint	11/24/2020
2021-000223	Fraud or misrepresentation	Complaint	04/05/2021
2021-000315	Breach of fiduciary duty	Complaint	05/04/2021
2021-000405	Criminal action - no conviction	Complaint	06/17/2021
2021-000480	Violation of licensing regulation	Complaint	06/10/2021
2021-000680	Violation of licensing regulation	Complaint	08/10/2021
2021-000706	Violation of licensing regulation	Complaint	08/12/2021
2021-000712	Violation of licensing regulation	Complaint	08/12/2021
2021-000873	Violation of licensing regulation	Complaint	09/22/2021
2021-000898	Violation of licensing regulation	Complaint	09/23/2021
2021-000964	Criminal action - conviction	Complaint	10/04/2021
2021-000968	Criminal action - conviction	Complaint	10/05/2021
2021-000983	Violation of licensing regulation	Complaint	10/07/2021
2021-001036	Breach of fiduciary duty	Complaint	11/01/2021
2021-001046	Violation of licensing regulation	Complaint	10/26/2021
2021-001082	Criminal action - no conviction	Complaint	11/02/2021
2021-001091	Criminal action - no conviction	Complaint	11/04/2021
2021-000624	Criminal action - no conviction	Monitor	

MASTER GUIDE-OUTFITTER

2020-000135	Breach of fiduciary duty	Complaint	03/04/2020
2020-000222	Criminal action - no conviction	Complaint	02/25/2020
2021-000012	Violation of licensing regulation	Complaint	01/12/2021
2021-000965	Violation of licensing regulation	Complaint	10/04/2021
2021-000623	Criminal action - no conviction	Monitor	
2021-000627	Criminal action - no conviction	Monitor	
2018-000009	Criminal action - conviction	Litigation Initiated	09/23/2021

TRANSPORTER

2019-000483	Criminal action - no conviction	Complaint	06/12/2019
2019-000589	License application problem	Complaint	12/16/2019
2020-000486	Violation of licensing regulation	Monitor	
2020-000924	Violation of licensing regulation	Monitor	

Closed - 16

<u>Case #</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>
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ASSISTANT GUIDE

2021-000758	License application problem	Closed-Intake	08/27/2021	Review Complete
2021-000595	License application problem	Closed-Complaint	09/01/2021	No Action - No Violation
2021-000683	License application problem	Closed-Complaint	09/21/2021	No Action - No Violation
2021-000413	Violation of licensing regulation	Closed-Investigation	08/12/2021	License Action
2021-000678	License application problem	Closed-Investigation	09/03/2021	Advisement Letter

GUIDE-OUTFITTER

2021-000481	Violation of licensing regulation	Closed-Intake	07/13/2021	Incomplete Complaint
2021-000482	Violation of licensing regulation	Closed-Intake	07/13/2021	Incomplete Complaint
2021-000483	Violation of licensing regulation	Closed-Intake	07/13/2021	Incomplete Complaint
2021-000753	Violation of licensing regulation	Closed-Intake	09/28/2021	Incomplete Complaint

MASTER GUIDE-OUTFITTER

2021-000793	Violation of licensing regulation	Closed-Intake	10/04/2021	Incomplete Complaint
2016-000245	Violation of licensing regulation	Closed-Investigation	08/12/2021	License Action
2016-000346	Violation of licensing regulation	Closed-Investigation	08/12/2021	License Action
2017-000405	Violation of licensing regulation	Closed-Investigation	08/12/2021	License Action
2017-000817	Criminal action - no conviction	Closed-Investigation	08/12/2021	License Action

2017-001085	Violation of licensing regulation	Closed-Investigation	08/12/2021	License Action
TRANSPORTER				
2021-000662	License application problem	Closed-Intake	09/01/2021	Review Complete

END OF REPORT



State of Alaska
Department of Commerce, Community & Economic Development
Division of Corporations, Business, and Professional Licensing
Big Game Commercial Services Board

Zoom Meeting Call-In # 669-900-6833
408-638-0968
346-248-7799

Meeting ID: 872 7945 7795
Password: 077363

TENTATIVE MEETING AGENDA
December 1, 2021

13. 9:00 am Roll Call
14. 9:05 am Agenda Review 12/1/21
15. 9:10 am Summary/Motions Executive Session 11/30/21
16. 9:30 am Public Comment
17. 10:15 am BREAK
18. 10:30 am Sub-committee meeting(s)
 - A. Exam's - Jason Bunch
 - A. Transporter's - Mike Flores
19. 12:00 Lunch Break
20. 1:15 pm Public Comment
21. 2:00 pm Regulations Proposal(s) - New proposals
 - A. W. Kubat
 - B. Supervision Sub-committee proposal
22. 2:45 pm BREAK
23. 3:00 pm Education Session
24. 4:30 pm Recess

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing Big Game
Commercial Services Board**



Public Comment

The board chair shall open public comment. The time allotted for comment will be divided between all individuals signed in to give comment. The group will be told how much time each person will have to speak; board staff will keep track of the time and notify the individual when they need to wrap up their comment(s).

This is not the time for the board to respond to the comments. The board can choose to respond to any comments at the end of the comment period; they can choose to send a letter with their responses to the individual; or they can choose to not respond.

Please be mindful of the time limit so that all who choose to speak will be given the same opportunities.

Regulation Proposal

October 19th, 2021

Note: Proposed changes to regulations are highlighted in **yellow**. Deletions to current proposals are bracketed and [CAPITALIZED], additions are ***bold, italicized and underlined***. Explanations are in *italics*. I treated all of the amendments as a group because they tie together with each other.

This proposal would amend subsection (f) of **12 AAC 75.240. SUPERVISION.**

Proposal:

12 AAC 75.240. SUPERVISION.

(f) The contracting registered-guide outfitter or a noncontracting registered guide-outfitter or class-A assistant guide supervising an assistant guide shall be available in the same guide use area, or an adjacent guide use area with a common border, ***or within 200 miles***, to direct and monitor the big game hunting services provided to the client, except during times

When

- (1) an emergency situation exists that requires the guide's assistance; [OR]
- (2) the contracting registered guide-outfitter or noncontracting registered guide-outfitter or class-A assistant guide supervising the hunt is outside **[THE GUIDE USE AREA OR NEIGHBORING GUIDE USE AREA]** ***the area described above in (f)*** while

- (A) in transit with meat or trophies from that or a neighboring guide use area;
- (B) in transit with food, supplies, or clients directly associated with conducting guided hunts in that or a neighboring guide use area; or
- (C) conducting important duties that are essential for completion of current contracted hunts.

*Explanation: I think 12 AAC 75.240 (f) causes a lot of problems and fixes few if any. Guide use areas vary in size drastically throughout the state. There are many, situations where you can be as few as 20 - 30 miles away and out of compliance, and over 200 miles away and in compliance. Mode of transportation (foot, horses, boats, atvs, aircraft, etc.) and what resources are available (communication, fuel, food, medical, transportation, etc.), are a lot more important factors than simply distance. **I think this is an easy fix for a big problem, with very little if any down side, and is necessary for the sake of consistency, fairness and practicality.***

Other Options: I think 200 miles will cover most situations and thought about just eliminating the (f)(2) exemption, but left it in there, because while this would certainly cover my situation, it might cause problems for someone else that the current regulation doesn't.

Proposed by: Wayne Kubat on October 15th, 2021

P.O. Box 874867

Wasilla, Alaska 99687

907-376- 9568 / wayne@alaskaremote.com

Regulation Proposal

October 15th, 2021

Note: Proposed changes to regulations are highlighted in yellow. Deletions to current proposals are bracketed and [CAPITALIZED], additions are ***bold, italicized and underlined***. Explanations are in *italics*.

This proposal recommends amendments to **12 AAC 75.920. HUNTING, GUIDING, AND PRACTICAL EXPERIENCE.**

Proposal:

12 AAC 75.920. HUNTING, GUIDING, AND PRACTICAL EXPERIENCE.

(f) For the purposes of the requirements in AS 08.54.610(d)(1), a person who is licensed as a registered guide-outfitter may be employed by another registered guide-outfitter to provide the services of a class-a assistant guide, statewide. **[IF THE NON-CONTRACTING REGISTERED GUIDE-OUTFITTER HAS HAD AT LEAST 10 DAYS, HUNTING EXPERIENCE IN THE GAME MANAGEMENT UNIT THAT THE NON-CONTRACTING GUIDE WILL BE ASSISTING THE CONTRACTING GUIDE IN.]**

Explanation: A registered guide is our highest class of license, and should be allowed to do everything on a statewide basis, that a Class A can in the GMU's that the Class A is certified in. Whether or not the non-contracting registered guide has experience or not in the GMU, he is still being supervised by the contracting guide who does.

I don't think the "experience in the area requirements" for a Class A assistant guide, was ever meant to "dumb down" the qualifications of a non-contracting registered guide, and I don't think they were meant to propel a Class A guide above a registered guide, which is our highest class of license. I think the board was given bad legal advice when they were told that, and consequently passed this regulation.

Regardless if you've hunted as near as 10-20 miles away and as recently as just last week, if you don't have boots on the ground experience in that camp, everything is new. There could be several thousand feet difference in elevation, alpine vs thick forest, river bottom to mountain top, etc., and a guide's overall experience means a lot more than whether or not he has 10 days experience in that particular GMU – which may have occurred on a DIY hunt, many years ago, and 100- 200 miles away on the other side of the GMU.

Current statutes [08.54.620 (a) (4) (B)] allow someone who currently resides in a GMU and has 15 years hunting experience in that GMU, to become a class A guide, without ever guiding one single hunt, but we think a registered guide – our highest class of license, should have to have an additional token 10 days of experience in the area before he is allowed to perform the services of a class A???

I think this regulation as currently written, conflicts and confuses with other statutes and regs. If I get hurt and need to hire a registered guide to run my operation, I would prefer to hire a guide who has contracted sometimes hundreds of hunts over multiple decades, even though he may not have hunted 10 days in the GMU, over a new registered guide who has never contracted one of his own hunts, but happens to have a “token 10 days hunting experience” in the GMU.

*I feel the above amendment **would give a contracting guide who is able to supervise, but unable to be “primarily in the field and participating in the hunt” due to medical issues, a family emergency, etc., a lot more possibilities for finding someone competent to run their hunts, versus having to cancel hunts (and go broke).***

Proposed by: Wayne Kubat on October 15th, 2021

P.O. Box 874867

Wasilla, Alaska 99687

907-376- 9568

wayne@alaskaremote.com

Regulation Proposal

October 15th, 2021

Note: Proposed changes to regulations are highlighted in yellow. Deletions to current proposals are bracketed and [CAPITALIZED], additions are ***bold, italicized and underlined***. Explanations are in *italics*. I treated all of the amendments as a group because they tie together with each other.

This proposal recommends amendments to multiple subsections of **12 AAC 75.240. SUPERVISION.**

Proposal:

12 AAC 75.240. SUPERVISION.

(a) A registered guide-outfitter who contracts to guide a hunt shall plan, direct, and monitor the big game hunting services provided to the client.

(b) At the conclusion of the hunt, a registered guide-outfitter who contracts to guide a hunt shall evaluate the performance of the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the hunt to determine whether the big game hunting services provided to the client were satisfactory.

(c) To comply with (b) of this section, the contracting registered guide-outfitter shall verbally communicate, by telephone or radio, or in person, with the client and the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the hunt, separately or together, at least once within 10 days after the conclusion of the hunt. The contracting registered guide-outfitter shall obtain the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter and determine whether the big game hunting services were provided safely, in accordance with state and federal law, and to the satisfaction of the client.

(d) The contracting registered guide-outfitter shall make a good faith effort to verbally communicate with the client to obtain the necessary information to evaluate the performance of the assistant guide, class-A assistant guide, or registered guide-outfitter. If the attempt to verbally communicate with the client is unsuccessful, the contracting registered guide-outfitter shall write to the client and request the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter. The contracting registered guide-outfitter shall write to the client within 60 days after the conclusion of the hunt.

(e) A registered guide-outfitter shall document on the hunt record the date the registered guide-outfitter complied with the verbal, or if applicable the written, client communication requirements in (c) and (d) of this section.

(f) For the purposes of the requirement in AS 08.54.630(b) (3), that a registered or class A guide employed by the contracting guide, must be physically present with an assistant when the contracting guide is not in the field and participating in the contracted hunt, [THE

CONTRACTING REGISTERED-GUIDE OUTFITTER OR] **a** noncontracting registered guide-outfitter or class-A assistant guide supervising an assistant guide shall be available in the same guide use area, or an adjacent guide use area with a common border, **or within 200 miles,** to direct and monitor the big game hunting services provided to the client, except during times

When

(1) an emergency situation exists that requires the guide's assistance; or
(2) the **[CONTRACTING REGISTERED GUIDE-OUTFITTER OR]** noncontracting registered guide-outfitter or class-A assistant guide supervising the hunt is outside [THE GUIDE USE AREA OR NEIGHBORING GUIDE USE AREA] **the area described above in (f)** while

- (A) in transit with meat or trophies from that or a neighboring guide use area;
- (B) in transit with food, supplies, or clients directly associated with conducting guided hunts in that or a neighboring guide use area; or
- (C) conducting important duties that are essential for completion of current contracted hunts.

Explanation: I think 12 AAC 75.240 (f) causes a lot of problems and fixes few if any. Guide use areas vary in size drastically throughout the state. There are many, many situations where you can be as few as 20 - 30 miles away and out of compliance, and over 200 miles away and in compliance. Mode of transportation (foot, horses, boats, atvs, aircraft, etc.) and what resources are available (communication, fuel, food, medical, transportation, etc.), are a lot more important factors than simply distance.

I participated in the subcommittees about 2013 and 2014 when 12 AAC 75.240 (i) was drafted and passed to help clarify "in the field" and "supervision" requirements for a contracting guide in 08.54 .610 (e) and to solve some of the problems caused by 12 AAC 75.240 (f). Unfortunately, we should have deleted 12 AAC 75.240 (f), but didn't.

Current statutes [08.54.620 (a) (4) (B)] allow someone who currently resides in a GMU and has 15 years hunting experience in that GMU, to become a class A guide, without ever guiding one single hunt, but we don't think a contracting registered guide should be able to use assistants, unless they also have a class A or registered guide present in the same or neighboring – which can be only 20-30 miles away in some cases. This makes no sense to me. I don't think it is unreasonable to grant more authority to a contracting guide supervising an assistant, than to a class A or noncontracting registered guide that is supervising an assistant. I think a contracting guide who is primarily in the field and participating in the hunt as per 08.54.610 (e), and who is also physically present in the same or neighboring GMU + 50 miles as per 12 AAC 75.240 (f), should not be required to also have a Class A or registered guide present in the same or neighboring GUA, to supervise and assistant.

I think amending 75.240 (f) and (f) (2), deferring it to 08.54.630 (b) (3), and amending 75.240 (i) to include all classes of guides, clarifies and accomplishes this.

(g) Repealed 7/30/2006.

(h) In this section, "emergency situation" means a situation in which a person is in a remote area and

- (1) is involuntarily experiencing an absence of food, water, shelter, or medical care required to sustain life or health;
- (2) is lost;
- (3) is unable to perform the functions necessary for survival, leading to a high risk of death or serious and permanent health problems without the assistance of the guide; or
- (4) the guide's presence is necessary for a family medical condition.

(i) For purposes of the requirement in AS 08.54.610(e) for supervision of a contracted hunt, and in addition to the requirements of this section, the contracting registered guide-outfitter may plan, direct, and monitor a contracted hunt **for all classes of guides**

- (1) while in the field and present in
 - (A) the same game management unit in which the contracted hunt is taking place;
 - (B) a game management unit adjacent to and sharing a common border with the unit in which the contracted hunt is taking place; or
 - (C) a location that is no further than 50 miles from the nearest boundary of an area or unit described in (A) or (B) of this paragraph; and
- (2) if performing those activities, while in the field and present in a location listed in (1) of this subsection, is practicable; for purposes of this paragraph, planning, directing, and monitoring the contracted hunt is not practicable if the contracting registered guide-outfitter cannot communicate in person, communicate personally by telephone, or communicate personally by radio with the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the contracted hunt.

Explanation: I think a contracting guide who is primarily in the field and participating in the hunt as per 08.54.610 (e), and who is also physically present in the same or neighboring GMU + 50 miles as per 12 AAC 75.24 (i), should not be required to also have a Class A or registered guide present in the same or neighboring GUA, to supervise and assist. The proposed additional language in 12 AAC 75.240 (i) above, will help clarify that the contracting guide is sufficient.

Current statutes [08.54.620 (a) (4) (B)] allow someone who currently resides in a GMU and has 15 years hunting experience in that GMU, to become a class A guide, without ever guiding one single hunt, but we don't think a contracting registered guide should be able to use assistants, unless they also have a class A or registered guide supervising, who is present in the same or neighboring GUA???

(j) As per language in 08.54.610 (e), 08.54.620 (b) (3), and 08.54.630 (b) (3), A class-A guide or a non-contracting registered guide-outfitter may take charge of a camp and provide guide

services from the camp without the contracting registered guide-outfitter being in the field and participating in the contracted hunt if the contracting registered guide-outfitter is supervising the guiding activities.

Explanation: This is identical to 08.54.620 (b) (3), except that it adds “non-contracting registered guide. Class A guides and non-contracting registered guides (without any additional experience requirements) are used together in multiple statutes and regulations (the last portion of 08.54.630(b)(3) and 12 AAC 75.240 (c) and (f)), and we should be consistent.

*The addition of this text will also align with existing language in statutes 08.54.620 (b) (3) and 08.54.630 (b) (3), and confirm that class A guides can run a hunt when the contracting guide is not primarily in the field and participating, and that assistant guides can take charge of a camp and provide guide services, when the contracting guide is not in the field – **IF** – a class A or registered guide employed by the contracting guide, is supervising them.*

Proposed by: Wayne Kubat on October 15th, 2021

P.O. Box 874867

Wasilla, Alaska 99687

907-376- 9568

wayne@alaskaremote.com

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GUIDE BUSINESS ADMINISTRATION

A large, thick black L-shaped graphic on the right side of the page, consisting of a vertical bar and a horizontal bar that meets at a right angle.

Know your Statutes and Regulations

- Roadmap for your business and field procedures
- Illustrate what you can and can't do
 - *KNOW STATUTE 08.54.720 UNLAWFUL ACTS*
- Highlight Administrative responsibilities
- Pre thru Post hunt deadlines

- [Statutes and Regulations Handbook on BGCSB website](#)

Business Preparation

- Guide License Renewal-Due January 1, even number years
- Hunting License
- Photo ID
- Business License
- Coast Guard or FAA license
- First Aid/CPR
- Boat registration
- Aircraft administration
- Liability Insurance
 - *Acknowledgment of risk and waiver of liability*
- Worker's Compensation

Dept of Commerce BGCS Licensing Division

- Guide License Renewal-Due January 1, odd number years
- Business License
- Land Use Authorization
- Guide Use Area Registration
- [License search on BGCSB website](#)
- [Excel Spreadsheet of GUA registrants on BGCSB website](#)
- Annual Filing Fee
- Blank Hunt Records
- Unique Verification Code (as required)

Before Providing Services

Statute 08.54.790 Definitions

(3) “big game hunting service” means a service for which the provider of the service must obtain a registered guide-outfitter, class-A assistant guide, or assistant guide license; “big game hunting service” includes guiding services and outfitting services;

(9) “guide” means to provide, for compensation or with the intent or with an agreement to receive compensation, services, equipment, or facilities to a big game hunter in the field by a person who accompanies or is present with the big game hunter in the field either personally or through an assistant; in this paragraph, “services” includes (A) contracting to guide or outfit big game hunts;

Before Providing Services (continued)

- Guide Client contract for draw entry
- Hunt Contract (financial agreement)
 - Statute 08.54.670 and Regulation 12 AAC 75.260.
- [Sample Contract on BGCSB website](#)
- Additionally, you may want “Governing Law Provisions” in your contract
- Example;
 - *“It is agreed that any dispute or claim relating to or arising out of this agreement and/or this safari shall be governed by the laws of the State of Alaska and venue and jurisdiction for any action taken with respect to such dispute or claim shall lie in Alaska State Court, Third Judicial District at Kodiak Alaska.”*
- Common mistakes found on Hunt Contracts
 - Missing guide or client signatures.
 - Services provided are not the same as written and agreed on in the contract.
- Questions concerning statutory requirements of a contract can be sent to BGCSB staff.

Hunt Record



State of Alaska Big Game Commercial Services Board
 Department of Commerce, Community, and Economic Development
 P.O. Box 110806, Juneau, Alaska 99811-0806
 Telephone: (907) 465-2550

REGISTERED GUIDE/OUTFITTER HUNT RECORD

(This form must be submitted to the department within 60 days after hunt is completed)

54723

GUIDE/CLIENT INFORMATION TO BE COMPLETED PRIOR TO HUNT

Incomplete Form Will Be Returned for Completion

(Please Print)

1 Name of Contracting Registered Guide-Outfitter: _____ Guide License # _____
 YOU MUST CHECK ONE: GUIDED TRANSPORTED ONLY OUTFITTED ONLY

2 Client Name: _____ Hunting License Number: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Resident Non Resident Country: _____ Telephone No: () _____

I hereby certify that all the information provided on this form that pertains to my activities are true and correct. (WARNING: A person may also be subject to criminal charges for unsworn falsification under AS 11.56.210)

CLIENT SIGNATURE _____ DATE _____

SUPPLEMENTAL INFORMATION TO BE COMPLETED AFTER HUNT

3 Name and License of ANY Registered Guide-Outfitter, Class-A, Assistant Guide or Packer Accompanying Client in the Field:

Name: _____	Lic. # _____	Name: _____	Lic. # _____
Name: _____	Lic. # _____	Name: _____	Lic. # _____
Name: _____	Lic. # _____	Name: _____	Lic. # _____
Name: _____	Lic. # _____	Name: _____	Lic. # _____

4 DATES CLIENT WAS IN THE FIELD FROM: _____ TO: _____ DATE HUNT WAS COMPLETE _____

5

TRANSPORTATION USED	SPECIES HUNTED *If Bear, specify Brown or Black Bear.	HARVEST	GUIDE USE AREA
BOAT <input type="checkbox"/>	_____	Y / N	_____
AIRCRAFT <input type="checkbox"/>	_____	Y / N	_____
OTHER _____	_____	Y / N	_____
	_____	Y / N	_____

MUST BE SIGNED BY THE CONTRACTING REGISTERED GUIDE-OUTFITTER AFTER HUNT IS COMPLETE

I certify that I am approved to conduct guiding or outfitting activities in the guide use areas listed and I have complied with the communication requirement in 12 AAC 75.240 on (date) _____. WARNING: Making a false statement or omitting a material fact is subject to disciplinary action under AS 08.54.710 and 12 AAC 75.210. I understand that it is a Class A Misdemeanor under AS 11.56.210 to falsify and commit the crime of unsworn falsification.

CONTRACTING REGISTERED GUIDE-OUTFITTER SIGNATURE _____ DATE _____

OPTIONAL SUPPLEMENTAL INFORMATION ONLY - NOT REQUIRED NOR SWORN TO

6

HARVEST TICKET/PERMIT NUMBER	BIG GAME TAG NUMBER
_____	_____
_____	_____
_____	_____

ORIGINAL: MAIL TO ADDRESS ABOVE PINK: POST HUNT CLIENT COPY YELLOW: CLIENT FIELD COPY GREEN: POST HUNT GUIDE COPY

08-0011 (Rev. 12/2017)

State Draw Entry: Guide/Client Contract

- From the hunt supplement
- Regulation

AS 16.05.407

AS 08.54.680

AS 08.54.790

12AAC 75.260

Guide-Client Contracts required for nonresident hunts

All nonresidents hunting big game species that require an Alaska-licensed guide must have a signed guide-client contract before or at the time of application. These hunts are identified with the "handshake" symbol shown here.



To get started, select an Alaska-licensed registered or master guide who is currently registered for all or a portion of the Guide Use Area (GUA) where you wish to hunt and for the year the permit is valid. You can find this information by contacting:

Big Game Commercial Services Board:

PO Box 110806

Juneau, Alaska 99811-0806

Phone (907) 465-2543

Email: biggamecommercialservicesboard@alaska.gov

Website: <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BigGameCommercialServicesBoard.aspx>

Once you decide on a guide, finalize the guide-client contract. This guide-client contract should allow the guide to submit your draw application and provide hunting services.

Guides: when applying for your client, be sure to select Registered Guide and enter your Unique Verification Code (UVC).

Nonresidents hunting with a resident relative 19 years of age or older, within the second-degree of kindred*, do not need an Alaska-licensed guide, but must select the appropriate option on the application.

In the Field Paperwork

- Hunt Record; Client “Field Copy”
- Guide license
- Hunting license (guide and client)
- Permit
- Locking tag
- For some land authorizers; Copy of CPR/First Aid

After the Hunt Paperwork

- Hunt Records
 - *Hunt record numbers are designated to each individual contracting guide*
 - *60 days to turn in*
 - *Optional Block 6 provides for ADFG numbers even though not required.*
- Sport hunt reports
- Land use reports

Public Meetings that Affect your Business

- BGCSB
- BOG
- Advisory Committee meetings
- Regional Advisory Council meetings
- APHA
- Conservation Organization conventions
- Refuge, Park Service and Forest Service planning meetings
- Legislative actions

Helpful Tips

- Set up a “to do” schedule
- Act on notices immediately
- File and apply early
- Guard against being spread too thin
- Become Involved in the processes that affect your business
- Continue to Learn
- Communicate with other Guides
- Interact with local Troopers, Land Owners and Area Biologist



State of Alaska
Department of Commerce, Community & Economic Development
Division of Corporations, Business, and Professional Licensing
Big Game Commercial Services Board

Zoom Meeting Call-In # 669-900-6833
408-638-0968
346-248-7799

Meeting ID: 872 7945 7795
Password: 077363

TENTATIVE MEETING AGENDA
December 2, 2021

25. 10:00 am Roll Call
26. 10:05 am Review Agenda 12/2/21
27. 10:15 am Public Comment
28. 10:45 am State & Federal Agency Updates
 - A. Dept. of Fish & Game
 - B. Dept. of Natural Resources
 - C. Bureau of Land Management
 - D. Mental Health Trust
 - E. North Slope Borough Planning & Community Services Dept.
 - F. US Forest Service
 - G. Board of Game – Jerry Burnett
 - H. Alaska Wildlife Troopers
29. 12:00 pm Lunch Break
30. 1:15 pm Staff Update; EA R. Hoffard
31. 1:30 pm Review of written comment – Regulations Project
32. 3:00 pm Board Business
 - A. New Business
33. 4:00 pm Administrative Business
34. 3:30 pm Task List
35. 4:30 pm Adjourn

**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing Big Game
Commercial Services Board**



Public Comment

The board chair shall open public comment. The time allotted for comment will be divided between all individuals signed in to give comment. The group will be told how much time each person will have to speak; board staff will keep track of the time and notify the individual when they need to wrap up their comment(s).

This is not the time for the board to respond to the comments. The board can choose to respond to any comments at the end of the comment period; they can choose to send a letter with their responses to the individual; or they can choose to not respond.

Please be mindful of the time limit so that all who choose to speak will be given the same opportunities.

Alaska Department of Natural Resources
All Regions: SERO, SCRO, NRO

Big Game Commercial Services Board Annual Meeting
Annual Meeting Outline
DNR Agency Update

Prepared by: Pete Mueller 11.12.2021
Prepared for: Annual meeting on 12.2.2021

OVERVIEW

- **Introductions**
 - Person presenting
 - we also have a handful of other staff on this call
 - A brief explanation of regions: NRO, SCRO, SERO

Announcements

- The DNR and DCCED have a two-way communication door. We cross reference current business and professional license and landowner permission
- Fill out applications completely, please! – “same as last year” does not work.
- DNR does not fill out the ‘Land Use Auth Form’ for BGCSB; Your permit is your landowner permission and should be presented to BGCSB/Renee to provide land-owner permission
- We are working to be consistent across regions and streamline processes
- No courtesy billing notice of payment due
- If you have a separate entity filming your hunt, your auth does NOT cover them. They need their own authorization to be filming commercially on general state land.
- The DNR does not provide guides exclusive areas/proximity; for concerns about code of ethics please contact BGCSB
- We are open for business; call ahead, make an appointment so we are available for you – have staff in office M-F 8:30-5

General

- **General State Land** - uplands, shore lands, tidelands, and submerged lands
 - An authorization from the state DNR is required to operate a commercial guiding business on these lands, called ‘land-owner permission’ in the form of a permit or registration. There are 3 main types of permits.
- **Generally Allowed Uses** – anything beyond GUA needs an authorization
<https://dnr.alaska.gov/mlw/cdn/pdf/factsheets/generally-allowed-uses.pdf>;

PERMITS – do not convey an interest in state land. Revokable at will

1. **Commercial Day-Use Registration**
2. **Commercial Recreation Permit**
3. **Land Use Permit**

1. **Commercial Day-Use Registration** – CDUR - \$80 plus \$4 Visitor Day-Use Fee(VDUF)
 - This authorization applies to Commercial Guiding Outfits that return to land *other* than state land each night. For example, the hunting party return to a private lodge each night. No overnight, no caching
 - Self-registration online, up to 3 Guide Use Areas
 - Pay VDUF at end of season
2. **Commercial Recreation Permit** – CRP: \$800+ \$4 VDUF 6 mo or less; \$1600+ \$4 VDUF for 7-12mo
 - Annual Authorization applies to portable commercial recreation camp
 - Receives an 'LAS' number – Land Administration System – over-the counter
 - Months applied for; split term if desired – All expire annually
 - Commercial Guiding of clients on general state land up to 14 days
 - Move at least 2 miles for a minimum of 96 hours after 14 days
 - Up to 3 spike camps: 1 basecamp(14 days) and 2 spike(14 days)
 - If you have/want more than 3 spike camps simultaneously, get another CRP
 - DNR does not have catalogue of location of CRPs – know how many are in a GUA, but not specifically where it exactly is located
 - Application available on DNR website- remember these are 1-year terms although GUAs are issued in 3-5 year terms now- need this every year from DNR
3. **Land Use Permit** – LUP – \$400 application fee; varying annual cost to activity plus \$4 VDUF
 - Used for authorizations exceeding 14 days in one location
 - Receives a LAS number – 30-day adjudication process
 - 14-day public notice and agency review
 - bonding and insurance
 - Seasonal and year-round comm rec camps authorized for up to 5-year term – annual fee
 - Can be removed in 48 hours or less
 - Cabins, platforms, caching, off-season caching
 - Up to two spike camps within 50 miles in addition to basecamp
 - May require annual report: seasonal demobilization and VDUF payment
 - Always photo doc in field – bring a camera every visit
 - Requires completion report – termination of authorization
 - Documentation required!

Land Use Permit applications are processed in the order received, ideally a LUP will take 30 days after receiving a complete application with app fee payment. Best practice is to give the DNR staff as much lead time as possible for new issuance and reissuance.

OTHER INFORMATION

- **Amendment**
 - Applies to CRPs and LUPs – contact us *before* you change something about your auth
 - Adding GUA
 - Required when relocating LUP camp, scope of structures at camp, etc
 - Amendment App fee
- **Closure**
 - Requires completion report per stipulations of permit including photos
 - Successful closure is complete vacation of site; return of state’s interest in bond
 - A bond can be garnished for non-compliance, ie leaving stuff in field, back fees
- **Field Inspections**
 - DNR staff conduct regular field inspections
 - No notice of inspection
 - DNR may provide a report of site
 - If violation to permitted activity or stipulations – potential unauthorized use fine and rectification

HELPFUL TOOLS

- Alaska Mapper
 - Working on getting the GUA layer into mapper
 - <https://mapper.dnr.alaska.gov/docs/UserGuide.pdf>
- Website
 - application forms: <https://dnr.alaska.gov/mlw/forms/>
 - factsheets: <https://dnr.alaska.gov/mlw/factsheets/>
- Email correspondence
 - Fillable forms (applications) are here!
- DNR now has Annual and Completion report forms

Thank you BGCS board for inviting the DNR to present at this year’s annual meeting. We are always here to help answer any questions and serve the commercial guiding industry. Thank you!

The DNR lands section can be reached at 907-269-8503

**NOTICE OF PROPOSED CHANGES IN THE REGULATIONS OF THE
ALASKA BIG GAME COMMERCIAL SERVICES BOARD**

BRIEF DESCRIPTION: The Big Game Commercial Services Board proposes to update regulations relating to licensure requirements, contract requirements, species-specific licensing, and establish professional development standards for license holders.

The Big Game Commercial Services Board (Board) proposes to adopt regulation changes in Title 12, Chapter 75 of the Alaska Administrative Code including the following:

1. **12 AAC 75.105. Application for master guide-outfitter license**, is proposed to change the client list requirement from 25 to 45 clients for whom the applicant has personally provided guiding or outfitting services; to conform with current statutory requirements.
2. **12 AAC 75.150. Professional development for assistant guide, class-A assistant guide, registered guide-outfitter, master guide-outfitter, and transporter licensees**, is a proposed new section to establish professional development standards for all license types that are regulated by the Board.
3. **12 AAC 75.260. Registered guide-outfitter contract requirements**, is proposed to amend the contract requirements for registered or master guides to obtain a unique verification code for each guide use area in which a unique verification code is required from the department before entering an application for the client.
4. **12 AAC 75.450. Transporter contract requirements**, is proposed to remove “game processing equipment” with respect to the written contract.
5. **12 AAC 75.460. Species-specific licensing**, is proposed to remove “caribou” from the list of authorized species to be listed on licenses.

You may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806. Additionally, the Board will accept comments by facsimile at (907) 465-2974 and by electronic mail at RegulationsAndPublicComment@alaska.gov. Comments may also be submitted through the Alaska Online Public Notice System by accessing this notice on the system at <http://notice.alaska.gov/203078>, and using the comment link. **The comments must be received not later than 4:30 p.m. on September 30, 2021.** Comments received after this deadline will not be considered by the Board.

Oral comments relevant to the proposed regulations, including the potential costs to private persons of complying with the proposed changes, may also be given at a hearing to be held on July 23, 2021 **via zoom/video and teleconference.** You may participate **via** <https://us02web.zoom.us/j/89830327497?pwd=djcyRy9qL0JmKzdrNHZmeDlrYm5pQT09> **by entering Meeting ID 898 3032 7497 Access Code 256054**, or you may participate **via teleconference by calling 669-900-6833 and enter the Meeting ID and Access Code noted above.** The hearing will be held from 12:45 p.m. to 2:00 p.m. and might be extended to accommodate those present before 12:45 p.m. who did not have an opportunity to comment. Callers should be on the line before the hearing begins at 12:45 p.m. if they would like to provide oral testimony. Priority will be given to those who called in before 12:45 p.m., and the chair of the Board may limit each participant’s length of oral testimony, determined before the hearing begins, to provide for those who timely called in to participate.

You may submit written questions relevant to the proposed action to Jun Maiquis, Regulations Specialist,

Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806 or by e-mail at RegulationsAndPublicComment@alaska.gov. **The questions must be received at least 10 days before the end of the public comment period.** The Board will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and on the Board's website at <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BigGameCommercialServicesBoard.aspx>. The Board may, but is not required to, answer written questions received after the 10-day cut-off date and before the end of the comment period.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Jun Maiquis at (907) 465-2537 or RegulationsAndPublicComment@alaska.gov not later than July 21, 2021 to ensure that any necessary accommodation can be provided.

A copy of the proposed regulation changes is available on the Alaska Online Public Notice System and by contacting Jun Maiquis at (907) 465-2537 or RegulationsAndPublicComment@alaska.gov, or go to <https://www.commerce.alaska.gov/web/portals/5/pub/BGCSB-0621.pdf>.

After the public comment period ends, the Board will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. **You should comment during the time allowed if your interests could be affected.** Written comments and questions received are public records and are subject to public inspection.

Statutory Authority: AS 08.54.600; AS 08.54.605; AS 08.54.610; AS 08.54.650; AS 08.54.680; AS 08.54.720; AS 08.54.740; AS 08.54.790

Statutes Being Implemented, Interpreted, or Made Specific: AS 08.54.600; AS 08.54.605; AS 08.54.610; AS 08.54.650; AS 08.54.680; AS 08.54.720; AS 08.54.740; AS 08.54.790

Fiscal Information: The proposed regulation changes are not expected to require an increased appropriation.

DATE: 7/7/2021

/s/
Jun Maiquis, Regulations Specialist
Division of Corporations, Business and
Professional Licensing

For each occupation regulated under the Division of Corporations, Business and Professional Licensing, the Division keeps a list of individuals or organizations who are interested in the regulations of that occupation. The Division automatically sends a Notice of Proposed Regulations to the parties on the appropriate list each time there is a proposed change in an occupation's regulations in Title 12 of the Alaska Administrative Code. If you would like your address added to or removed from such a list, send your request to the Division at the address above, giving your name, either your e-mail address or mailing address (as you prefer for receiving notices), and the occupational area in which you are interested.

Chapter 75. Big Game Commercial Services Board.

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted. Complete new sections are not in boldface or underlined.)

12 AAC 75.105(a)(3) is amended to read:

(3) a list of **45** [25] big game hunters for whom the applicant has personally provided guiding or outfitting services in compliance with AS 08.54.610;

(Eff. 12/1/2007, Register 184; am ____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.605 AS 08.54.610

12 AAC 75 is amended by adding a new section to read:

12 AAC 75.150. Professional development for assistant guide, class-A assistant guide, registered guide-outfitter, master guide-outfitter, and transporter licensees. (a) For renewal of any class of license, the applicant must complete a refresher examination prepared by the board under AS 08.54.600.

(b) An applicant for a registered guide-outfitter license, must provide evidence of attendance to a minimum of three Big Game Commercial Services Board meetings either telephonically, through video conferencing, in person, or by another means approved by the board.

(c) An applicant for a master guide-outfitter license must provide evidence of attendance to a minimum of five Big Game Commercial Services Board meetings and participation as a proctor in at least three regularly scheduled registered guide oral exam sessions. For this requirement; participation refers to the willingness and availability to participate as attested by the chairperson of the board or a board member delegated with this responsibility.

(d) The requirements listed in this section will be documented on a form provided by the department and signed by the chairperson or a delegated board member at the time of completion. (Eff. ____/____/_____, Register _____)

Authority: AS 08.54.600

12 AAC 75.260(d) is amended to read:

(d) A contracting registered or master guide who is signing the hunt contract, and who intends to apply a client for a drawing hunt permit for a hunt conducted under regulations required under AS 16.05, shall obtain a unique verification code **for each guide use area in which a unique verification code is required** from the department before entering an application for the client. Unique verification codes will only be issued to registered or master guides who are registered in a guide use area located in the hunt area the year the application is made and the years the permit is valid. **Unique verification codes will be current until the associated guide use area registration expires or is withdrawn or amended. Unique verification codes can only be utilized by the contracting registered or master guide who is applying clients for a drawing hunt permit.**

(Eff. 7/30/2006, Register 179; am 6/8/2007, Register 182; am 4/16/2016, Register 218; am 7/16/2020, Register 235; am ____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.720 AS 08.54.790
AS 08.54.680

12 AAC 75.450(b)(13) is amended to read:

(13) include the following statement: "A licensed transporter may not provide

vehicles, fuel, camping, hunting, [OR GAME PROCESSING EQUIPMENT,] or any hunting services such as skinning, caping, or cleaning of game, glassing, and packing in the field, including from a permanent structure or on a boat on salt water."

(Eff. 7/30/2006, Register 179; am 6/8/2007, Register 182; am 7/16/2020, Register 235; am ____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.680 AS 08.54.790
AS 08.54.650 AS 08.54.720

12 AAC 75.460(a) is amended to read:

(a) A registered guide-outfitter who was initially licensed on or after July 30, 2006, and who wishes to contract to guide a hunt for sheep, moose, brown bear, **or** mountain goat, [OR CARIBOU,] must have the specific species named on the registered guide-outfitter's license as an authorized species.

(Eff. 12/1/2007, Register 184; am ____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.610 AS 08.54.740

Chapter 75. Big Game Commercial Services Board.

12 AAC 75.105(a)(3) is amended to read:

(3) a list of **45** [25] big game hunters for whom the applicant has personally provided guiding or outfitting services in compliance with AS 08.54.610;

(Eff. 12/1/2007, Register 184; am ____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.605 AS 08.54.610

12 AAC 75 is amended by adding a new section to read:

12 AAC 75.150. Professional development for assistant guide, class-A assistant guide, registered guide-outfitter, master guide-outfitter, and transporter licensees. (a) For renewal of any class of license, the applicant must complete a refresher examination prepared by the board under AS 08.54.600.

(b) An applicant for a registered guide-outfitter license, must provide evidence of attendance to a minimum of three Big Game Commercial Services Board meetings either telephonically, through video conferencing, in person, or by another means approved by the board.

(c) An applicant for a master guide-outfitter license must provide evidence of attendance to a minimum of five Big Game Commercial Services Board meetings and participation as a proctor in at least three regularly scheduled registered guide oral exam sessions. For this requirement; participation refers to the willingness and availability to participate as attested by the chairperson of the board or a board member delegated with this responsibility.

(d) The requirements listed in this section will be documented on a form provided by the department and signed by the chairperson or a delegated board member at the time of

completion. (Eff. ____/____/_____, Register _____)

Authority: AS 08.54.600

12 AAC 75.260(d) is amended to read:

(d) A contracting registered or master guide who is signing the hunt contract, and who intends to apply a client for a drawing hunt permit for a hunt conducted under regulations required under AS 16.05, shall obtain a unique verification code **for each guide use area in which a unique verification code is required** from the department before entering an application for the client. Unique verification codes will only be issued to registered or master guides who are registered in a guide use area located in the hunt area the year the application is made and the years the permit is valid. **Unique verification codes will be current until the associated guide use area registration expires or is withdrawn or amended. Unique verification codes can only be utilized by the contracting registered or master guide who is applying clients for a drawing hunt permit.**

(Eff. 7/30/2006, Register 179; am 6/8/2007, Register 182; am 4/16/2016, Register 218; am 7/16/2020, Register 235; am ____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.720 AS 08.54.790
AS 08.54.680

12 AAC 75.450(b)(13) is amended to read:

(13) include the following statement: "A licensed transporter may not provide vehicles, fuel, camping, hunting, [OR GAME PROCESSING EQUIPMENT,] or any hunting services such as skinning, caping, or cleaning of game, glassing, and packing in the field,

including from a permanent structure or on a boat on salt water."

(Eff. 7/30/2006, Register 179; am 6/8/2007, Register 182; am 7/16/2020, Register 235; am
____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.680 AS 08.54.790
AS 08.54.650 AS 08.54.720

12 AAC 75.460(a) is amended to read:

(a) A registered guide-outfitter who was initially licensed on or after July 30, 2006, and who wishes to contract to guide a hunt for sheep, moose, brown bear, **or** mountain goat, [OR CARIBOU,] must have the specific species named on the registered guide-outfitter's license as an authorized species.

(Eff. 12/1/2007, Register 184; am ____/____/_____, Register _____)

Authority: AS 08.54.600 AS 08.54.610 AS 08.54.740

Maiquis, Jun C (CED)

From: Branson Lee <branson.lee725@gmail.com>
Sent: Monday, July 12, 2021 12:35 PM
To: Regulations and Public Comment (CED sponsored)
Subject: Re: FW: Jul 9 Notice of Regulations
Attachments: image001.jpg

Thank you for the information

On Mon, Jul 12, 2021, 9:23 AM Regulations and Public Comment (CED sponsored) <regulationsandpubliccomment@alaska.gov> wrote:

Mr. Lee, see answers below from Renee Hoffard, BGCSB Executive Administrator.

From: Hoffard, Renee (CED)
Sent: Monday, July 12, 2021 9:14 AM
To: Regulations and Public Comment (CED sponsored) <regulationsandpubliccomment@alaska.gov>
Subject: RE: Jul 9 Notice of Regulations

Please see the following section of proposed regulation; all license holders will be required to completed a refresher examination prepared by the board. It is anticipated to resemble the jurisprudence currently required of new assistant guides, Class-A assistant guides and transporters. The additional requirement for someone looking to transition into a Registered Guide-Outfitter is the attendance of at least 3 board meetings.

12 AAC 75.150. Professional development for assistant guide, class-A assistant guide, registered guide-outfitter, master guide-outfitter, and transporter licensees. (a) For renewal of any class of license, the applicant must complete a refresher examination prepared by the board under AS 08.54.600.

(b) An applicant for a registered guide-outfitter license must provide evidence of attending to a minimum of three board meetings either telephonically, through video conferencing, in person, or by another means approved by the board.

(c) An applicant for a master guide-outfitter license must provide evidence of attendance to a minimum of five board meetings and participation as a proctor in at least three regularly scheduled registered guide oral exam sessions. For this requirement, participation refers to the willingness and availability to participate as attested by the chair of the board or a board member delegated with this responsibility.

(d) The requirements listed in this section will be documented on a form provided by the department and signed by the chair or a delegated board member at the time of completion.

Respectfully,

Fannie Renee Hoffard

Marine Pilot Coordinator - Marine Pilot Board

Executive Administrator -

Big Game Commercial Services Board

907-465-2525

907-465-2974 (FAX)

renee.hoffard@alaska.gov



From: Regulations and Public Comment (CED sponsored)
Sent: Monday, July 12, 2021 9:06 AM
To: Hoffard, Renee (CED) <renee.hoffard@alaska.gov>
Subject: FW: Jul 9 Notice of Regulations

Renee, see questions below regarding the proposed regs.

From: Branson Lee [<mailto:branson.lee725@gmail.com>]
Sent: Sunday, July 11, 2021 6:09 PM
To: Regulations and Public Comment (CED sponsored) <regulationsandpubliccomment@alaska.gov>
Subject: Jul 9 Notice of Regulations

Hi,

I have a question rather than a comment. In the PDF that was sent to me it said that,

"Professional development for assistant guide, class-A assistant guide,

registered guide-outfitter, master guide-outfitter, and transporter licensees, is a proposed new section to establish professional development standards for all license types that are regulated by the Board."

What are these professional development standards that are proposed? How will it affect me as an assistant guide, especially looking forward to potentially getting my registered guide license?

Thank you for your time, I look forward to learning more about these potential regulation changes.

Sincerely,

Branson Lee

Maiquis, Jun C (CED)

From: Hoffard, Renee (CED)
Sent: Thursday, July 15, 2021 7:18 AM
To: alaska4496
Cc: Regulations and Public Comment (CED sponsored)
Subject: RE: BIG GAME GUIDE PROPOSE CHANGES

Good morning,

The intent of the "refresher examination" would be a tool to guide a licensee through the statutes and regulations to point out changes and those which disciplinary action was taken over the last two years. It would be online (or on paper if requested), could be taken as many times as required to successfully complete and posted near the beginning of the second year of the licensing period to provide adequate time for compliance. Once successfully completed the online tool would prompt the user to "submit" to the BGCSB for filing.

Approximately 20 questions are recommended with the intent of no more than 30 minutes to complete. An example template can be found online at: <https://www.adfg.alaska.gov/index.cfm?adfg=quiz.mountaingoaquiz&screen=2>.

An example question;

1. **Sec. 08.54.760. HUNT RECORDS; CONFIDENTIALITY OF HUNT RECORDS AND ACTIVITY REPORTS.** (a) The department shall collect and maintain hunt records provided by a registered guide-outfitter. A registered guide-outfitter shall submit to the department a hunt record for each contracted hunt within ____ days after the completion of the hunt.

- A. 20 days
- B. 40 days
- C. 60 days
- D. 90 days

Respectfully,

Fannie Renee Hoffard

Marine Pilot Coordinator - Marine Pilot Board
Executive Administrator -
Big Game Commercial Services Board
907-465-2525
907-465-2974 (FAX)
renee.hoffard@alaska.gov



From: alaska4496 [mailto:alaska4496@windstream.net]
Sent: Thursday, July 15, 2021 4:33 AM

To: Hoffard, Renee (CED) <renee.hoffard@alaska.gov>

Subject: BIG GAME GUIDE PROPOSED CHANGES

QUESTION UNDER THE PROPOSED CHANGES

12AAC 75.150 FOR RENEWAL OF LICENSE A REFRESHER EXAMINATION REQUIRED

WILL THIS BE An INTERNET OR MAIL IN EXAMINATION OR WILL WE HAVE TO

GO TO A DESIGNATED TESTING PLACE TIME AND DATE

PLEASE ENLIGHTEN ME ON THIS PROPOSED CHANGE ANY WHAT'S BEING TESTED

Maiquis, Jun C (CED)

From: Dave <dave@biggamebigcountry.com>
Sent: Wednesday, July 21, 2021 10:32 AM
To: Regulations and Public Comment (CED sponsored)
Subject: Professional Development 12 AAC 75.150

My name is Dave Marsh and I am licensed as a master guide...and have been for over 20 years. I am still diametrically opposed to 12 AAC 75.150 "Professional Development" concerning a "refresher examination" in any form.

A refresher test is totally unnecessary. We were issued a guides license because we qualified for it. Period. Every class of license holder should be held accountable for their actions just as they always have been and it is up to each individual to stay informed and compliant. How would it be if we all had to take a "refresher examination" to renew our drivers licenses? When we were first issued our drivers license we all understood and assumed the responsibility for our actions while operating a vehicle. Still do, and if found in violation, we accept the consequences of fines or other punishment accordingly. An annual hunting license is treated the same. We aren't obligated to test but rather held accountable for any violation that may occur. Please leave well enough alone and continue to let each of us in the guide industry stand on our own two feet or fall accordingly without intrusion. Respectfully Submitted,

Dave Marsh
Big Game Big Country
www.biggamebigcountry.com
Direct: 859-338-4710



Maiquis, Jun C (CED)

From: Al Barrette <ibalbarrette@yahoo.com>
Sent: Thursday, July 22, 2021 11:11 AM
To: Regulations and Public Comment (CED sponsored); Regulations and Public Comment (CED sponsored)
Subject: Proposed regulation changes
Attachments: BIG GAME COMMERCIAL SERVICES 2021.docx

I have attached my comment for BGCS proposed regulation changes for their review.

Have a great day
Al Barrette

22 July 2021

Alaska Big Game Commercial Services Board

Al barrette

Class A assistant guide 765

380 Peger Rd.

Fairbanks, Ak. 99709

907-452-6047

Good day Chairman Bunch and esteemed members of the board.

These are my comments on the current packet of potential regulation changes.

12 AAC 75.105(a)(3) Master Guide requirements.

I oppose this regulatory change. The legislature has enacted this in statute. There is no need to recite the statute in regulation.

12 AAC 75.150. Professional development for assistant guide, class-A assistant guide, registered guide-outfitter, master guide-outfitter, and transporter licensees.

I am currently neutral on this concept on testing prior to renewing licenses.

I am always leery of good intentions, by thinking testing an individual's knowledge of guide laws and regulations will reduce violation.

This testing I am sure come with a cost to our guide license. I would like to know what that cost is.

The proposed regulation states "the applicant must complete a refresher examination". It does not state an applicant has to "pass" the examination, but only complete it. Is that the intent of the proposed new regulation?

I also have concern about enacting a regulation on required testing without seeing the details of the test/testing.

In sections (b) and (c) it states a registered guide and master guide must provide "evidence of attendance at a BGCS meeting". What does that entail? Attending the entire meeting or something less?

Lastly if I may suggest. If you as a board feel compelled to enact something like this. I would like to have a sunset on the regulation of 3 to 5 years. After that the board review the data. Did violations decrease, did clients have a better experience in the field, how do guides feel about the program, was it beneficial, and was there a return on investment?

12 AAC 75.450(b)(13) is amended to read:

(13) include the following statement: "A licensed transporter may not provide vehicles, fuel, camping, hunting, [OR GAME PROCESSING EQUIPMENT,] or any hunting services such as skinning, caping, or cleaning of game, glassing, and packing in the field, including from a permanent structure or on a boat on salt water."

I oppose this proposed regulation change, because it removes the word "EQUIPMENT". I am sure this is a typo. The propose regulation I believe should read.

A licensed transporter may not provide vehicles, fuel, camping or hunting, equipment [OR GAME PROCESSING EQUIPMENT,] or any hunting services such as skinning, caping, or cleaning of game, glassing, and packing in the field, including from a permanent structure or on a boat on salt water."

Thank you, Chairman Bunch and members of the board, for serving and reviewing my comments.

Have a great day!

Al Barrette

1 State of Alaska
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
4

5 BIG GAME COMMERCIAL SERVICES BOARD
6 Minutes of the meeting July 23, 2021
7

8 *These are DRAFT minutes prepared by the staff of the Division of Corporations, Business and*
9 *Professional Licensing. These minutes have not been approved by the Board.*
10

11 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of
12 AS 44.62, Article 6, a scheduled meeting of the Big Game Commercial Services Board originated
13 from Juneau, 333 Willoughby Ave.; this meeting was held via Zoom.
14

15 Friday, July 23, 2021
16

17 **The Chair brought the meeting to order at 12:28 pm**
18

19 **Board Members Present Constituting a Quorum:**

20 Jason Bunch - Licensed Registered Guide-Board Chair
21 Jerry Burnett - Board of Game Representative
22 Martin Boniek - Licensed Transporter
23 Pete Buist - Public Member
24 Aaron Bloomquist - Registered Guide Outfitter
25 Ely Cyrus – Private Landowner
26

27 **Board members absent:**

28 Adam Trombley – Public Member *EXCUSED*
29 Mike Flores – Licensed Transporter *EXCUSED*
30 Clay Nordlum – Private Landowner *EXCUSED*
31

32 **Staff Members present:**

33 Renee Hoffard – Executive Administrator
34 Thomas Bay – Licensing Examiner
35 Lee Strout – Investigator
36 Amber Whaley – Senior Investigator
37 Megyn Weigand – AAG, Dept. of Law
38

39 **Members of the Public Present included:**

40 Mark Richards - Executive Director, Resident Hunters of Alaska
41 Michelle Heun
42 George Siavelis
43 Mike Zweng
44 Al Barrette
45 Johnny Richardson
46 Isaac Dueling

47 Rick Hoskins

48 **Agenda Item - Review Agenda:**

49 The board reviewed the agenda that was approved by Board Chair Jason Bunch.

50

51 **In a motion duly made by Ely Cyrus, seconded by Pete Buist with unanimous consent, it was**
52 **resolved to adopt the daily agenda as written.**

53

54 **Agenda Item - Review Meeting Minutes:**

55 The board reviewed draft meeting minutes for the March 23-25, 2021 meeting held by the
56 board. Ms. Hoffard informed the board that there were corrections to grammar and spelling as
57 well as the addition of Michelle Heun to attendees.

58

59 **In a motion duly made by Ely Cyrus, seconded by Jerry Burnett with unanimous consent, it**
60 **was resolved to approve the March 23-25, 2021 meeting minutes as amended.**

61

62 **Agenda Item - Public Comment for Regulations project currently out for public comment:**

63

64 Mark Richard, Executive Director of Resident Hunters of Alaska. Supports the amendment to
65 12 AAC 75.450. Would like the transporter subcommittee to meet and discuss how the
66 proposed professional development regulations should or should not apply to transporters.

67

68 Al Barrett, Class-A Assistant Guide GUIC765. Did not see the urgency in amending 12 AAC
69 75.105 to match the statute. Would like the board to set goals for what they hope to
70 accomplish with the professional development regulations. Recommends the board not
71 remove "equipment" from 12 AAC 75.450 as it may cause confusion. Suggested the board
72 clarify that the refresher exam for the professional development regulations must be passed,
73 not simply taken as those are two very different things.

74

75 Michelle Heun, License Transporter GUIT1063. Supports the amended language for 12 AAC
76 75.450 as suggested by Mr. Barrett to only remove "game processing" but leaving in
77 "equipment". She feels that would meet the intent of the proposal that was presented to the
78 board regarding this regulation amendment. This regulation amendment doesn't change the
79 intent, it only helps prevent potential waste of animals harvested

80

81 No one else on the call asked to provide comment, Chair Bunch moved forward with the
82 agenda but did not close public comment so anyone that chose too would have the opportunity
83 to speak.

84

85 **Agenda Item – Board Business:**

86 Chair Bunch brought to the board the ongoing issue of buffer areas and conflict in the field.
87 DNR had requested the board discuss this issue as they had received a request for a permit that
88 would have two guide businesses right next to each other and DRN did not have cause to deny
89 the new permit application. The board will to have to look at these situations on a case by case
90 basis until they come up with a solid mechanism to defuse conflict and congestion in the field.
91 The board discussed the issue at length but did not take action. The board may form a sub-
92 committee to continue working on this topic.

93 Ms. Hoffard and OLE Tom Bay brought forward a question regarding verification of licensure
94 from Canada. British Columbia recently changed how assistant guides are credentialed. The
95 government no longer issue a license to assistant guides, they are issued a certificate from the
96 professional organization that is endorsed by the government. The government does still
97 provide enforcement for violation for those certificate holders. An individual that is interested
98 in pursuing licensure in Alaska brought this to the attention of staff, he felt it is an undue
99 burden on him to provide the information as required for all applicants. After discussion with
100 the board and Mr. Isaac Dueling, a member of the public on the call who is a Canadian citizen, it
101 was determined that while it is a lengthy process it is not something unique to this applicant.
102 All applicants must provide verification of licensure in other states and/or Canada and that
103 verification must include any violations; this may require verification from multiple sources to
104 meet the requirements as the goal is to ensure public safety.
105

106 Ms. Hoffard informed the board that she ordered the yearly order of hunt records. In an effort
107 to reduce the number of incomplete records submitted, highlights will be added to the hunt
108 records indicating areas that must be filled out. A new set of instructions will be mailed with
109 hunt records moving forward. Also, guides that hunt in more than one GUA should list all
110 GUA's on the hunt record but circle or mark the area that the animal was harvested in if it was
111 a successful hunt.
112

113 **Agenda Item - Public Comment for Regulations project currently out for public comment:**

114 Chair Bunch closed public comment at 2:06 pm after confirming that no one on the call wanted
115 to provide oral testimony on the regulations project.
116

117 Break; off record at 2:17 pm

118 On Record at 2:26 pm
119

120 **Agenda Item - Investigations Unit:**

121 Senior Investigator Amber Whaley provided the probation report. At the time of the report
122 there were 28 licenses holders on probation, 25 of whom were in compliance. Since March
123 2021, 5 license holders were released from probation.
124

125 Investigator Strout provided his investigative report for the time period of March 12, 2021
126 through July 13, 2021. The report reflected 22 open cases and 33 closed cases.
127

128 **In accordance with the provisions of Alaska Statute 44.62.310(c), I, Martin Boniek move to go
129 into executive session for the purpose of discussing subjects that tend to prejudice the
130 reputation and character of any person, provided the person may request a public discussion.
131 Board staff to remain for the session. Ely Cyrus seconded the motion. Motion passed via
132 unanimous consent.**
133

134 **Off record at 2:46 pm**

135 **Return to record 3:52 pm**
136
137

Maiquis, Jun C (CED)

From: Alaska Online Public Notices <noreply@state.ak.us>
Sent: Tuesday, August 10, 2021 2:09 PM
To: Maiquis, Jun C (CED)
Subject: New Comment on NOTICE OF PROPOSED CHANGES IN THE REGULATIONS OF THE ALASKA BIG GAME COMMERCIAL SERVICES BOARD

A new comment has been submitted on the public notice [NOTICE OF PROPOSED CHANGES IN THE REGULATIONS OF THE ALASKA BIG GAME COMMERCIAL SERVICES BOARD](#).

Submitted:

8/10/2021 2:09:03 PM

Debra Waugaman Curnow, R-1285
debby@mosquitonet.com

Anchorage, AK, US
Anonymous User

Comment:

I strongly oppose regulation changes to 12 AAC 75.105 Applications for master guide-outfitter license - changing the client list requirement from 25 to 45 clients.

Why change the rules now? This only benefits current Master Guides and discriminates against small guiding operations providing quality hunts. I own just such a business and have been working hard to obtain my Master Guide license with approximately half of my hunters being repeat clients. I can't count these hunters more than once while they provide the same benefit to the Alaskan economy and our industry. Should I turn these clients away in order to achieve my Master Guide license?

In addition, I adopting this change would have long term effects on the guiding industry by negatively impacting hunting interest in Alaska. Eventually the number of Master Guides would diminish and clients may decide to book hunts elsewhere, e.g. Canada. This will have an economic impact to the State and the guiding industry.

I believe the proposed revision to be unfair and detrimental to the industry. I respectfully ask the Board to vote against any change to client list requirements.

Respectfully,
Debra Waugaman Curnow, R-1285

You can review all comments on this notice by [clicking here](#).

[Alaska Online Public Notices](#)

Maiquis, Jun C (CED)

From: Debby Curnow <debby@mosquionet.com>
Sent: Tuesday, August 10, 2021 2:20 PM
To: Regulations and Public Comment (CED sponsored)
Subject: 12 AAC 75.105 Applications for master guide-outfitter license - OPPOSE

I strongly oppose regulation changes to 12 AAC 75.105 Applications for master guide-outfitter license - changing the client list requirement from 25 to 45 clients.

Why change the rules now? This only benefits current Master Guides and discriminates against small guiding operations providing quality hunts. I own just such a business and have been working hard to obtain my Master Guide license with approximately half of my hunters being repeat clients. I can't count these hunters more than once while they provide the same benefit to the Alaskan economy and our industry. Should I turn these clients away in order to achieve my Master Guide license?

In addition, I believe adopting this change would have a long term effects to the guiding industry damaging hunting interests in Alaska. Eventually the number of Master Guides would diminish and clients may decide to book elsewhere, e.g. Canada. This will have an economic impact to the State and the guiding industry.

I believe the proposed revision to be unfair and detrimental to the industry. I respectfully ask the Board to vote against any change to client list requirements.

Sincerely,
Debra Waugaman Curnow, R-1285
Alaska Now LLC dba
Wood River Guides & Outfitters
P.O. Box 73911
Fairbanks, AK 99707
(907) 388-5188

Maiquis, Jun C (CED)

From: Stig Yngve <mongoslayer8@gmail.com>
Sent: Wednesday, August 11, 2021 4:35 PM
To: Regulations and Public Comment (CED sponsored)
Subject: Proposed Changes in the regulations of the Alaska Big Game Commercial Services Board

I support 12 AAC 75.105 Application for master guide-outfitter license. It promotes longterm goodstanding and use of a registered guide license. Master guide status SHOULD carry heavy prestige and honor. 25 doesn't cut it. 45 does.

12 AAC 75.150 PROFESSIONAL DEVELOPMENT. This is a double edged sword. I see this motive of attempting to educate us on all level of guides and keep us current and up to date on rules and regs etc to promote the highest quality and ethical and legal hunt. I have a better solution. Stand firm and impose highest penalties for broken rules. Discipline is quite lax in many respects. When a guy shoots something same day in a non same day hunt, TAKE HIS CUB! Take all of his Cubs. Discipline is a slap on the wrist of late. Take all his gross profits for that season. Seriously. The dividends are higher than penalties with lax penalties. That would pay all our lawyer fees a lot better than raised guide fees for sure, and weed out the less savory guides indifferent to the law real quick. As far as professional development, I am for it on a minor level. I think every guide should have to attend a Board of game or fish meeting, via computer or in person. Making us take so called professional development standards treats us like college kids or teachers , WHICH WE ARE NOT. This may or may not make us more conscious of current events and rules and regs ect. Most guides would be opposed to this. If it costs money, than hell no. We are already paying high fees for everything. It is more the will of a singular agenda being imposed upon us as guides, which I am not for at all.

12 AAC75.260 registered guide outfitter contract requirements. I am all for this as it makes it double redundant to have a guide use area uvc in order to even hunt and then fill out a hunt record. You can't have one without the other. It's a good idea. 12 aac 75.450 transporter contract requirements, anything that makes transporting as transparent and unguided and uncatered and legal as possible I support. 12 AAC 75 .460 I am vehemently against this proposal. I studied my ass off to become a registered guide, not to mention bleeding hard for the last 20 years to get to this point. I don't guide caribou on Kodiak island, yet I had to learn about em, they are no less a big game species than others. If a person guides caribou hunts and makes some of their living off it, it should be listed on their license the same as deer or anything else. That's all I got . Stig Yngve

Maiquis, Jun C (CED)

From: Larsen Bay Lodge <larsenbaylodge@gmail.com>
Sent: Thursday, September 16, 2021 12:01 PM
To: Regulations and Public Comment (CED sponsored)
Subject: Comments to Proposed 12 AAC 75.150 (Alaska Big Game Services Board)

To whom it may concern:

My name is Victor Michael Carlson and I am a master guide-outfitter and transporter. I have been guiding hunts and transporting on Kodiak Island for over 35 years. I am commenting on the proposed 12 AAC 75.150. The requirements for a refresher examination, board meeting attendance and proctoring exams is expensive and overburdensome for guides such as me that live in remote communities.

I live in Larsen Bay, on the remote west side of Kodiak Island. For me to get to Anchorage for an exam, meeting or proctoring will take a minimum of 4 days and a minimum of \$1,460 per trip. There are also few days within the year where I am not already committed to guiding hunts, guiding fishing trips, transporting and traveling to promote my Lodge. It would be difficult to find eight 4-day blocks where I could travel for these requirements. Especially taking into account Alaskan weather and frequent remote location flight delays. It is likely many of the trips would end up being 6 or more days and cost more than \$2,000 per trip.

If these new requirements are implemented, I request:

- The refresher examination have an online option.
- For board meetings, I request the number required be reduced and clarification that the allowance for telephonic or video conference applies to master guide-outfitters as it does for registered guide-outfitters. Phones and internet can also be unreliable in remote communities, so I request a waiver apply in the event of an outage or weak connection. In that event, a review of the minutes could qualify as attendance. Also, specification of the time period in which the number of meetings covers. Is it five meetings per year? Or five meetings within the 2-year validity of the license? And specification about whether it applies to new applications or renewals or both.
- I request the proctoring requirement be eliminated as it is overburdensome to require travel. I am willing, but my remote location makes me unavailable.

Thank you for your time and attention.

Regards,
Mike

--
Mike Carlson
Larsen Bay Lodge
PO Box 92
Larsen Bay, AK 99624
907-847-2238

Calendar for Year 2022 (United States)

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Holidays and Observances:

Holidays and Observances:

Jan 1	New Year's Day	May 8	Mother's Day	Oct 31	Halloween
Jan 17	Martin Luther King Jr. Day	May 30	Memorial Day	Nov 8	Election Day
Feb 14	Valentine's Day	Jun 14	Flag Day	Nov 11	Veterans Day
Feb 21	Presidents' Day	Jun 19	Father's Day	Nov 24	Thanksgiving Day
Mar 17	St. Patrick's Day	Jun 19	Juneteenth	Nov 25	Black Friday
Apr 17	Easter Sunday	Jun 20	'Juneteenth' day off	Dec 24	Christmas Eve
Apr 18	Easter Monday	Jul 4	Independence Day	Dec 25	Christmas Day
Apr 18	Tax Day	Sep 5	Labor Day	Dec 26	'Christmas Day' day off
May 5	Cinco de Mayo	Oct 10	Columbus Day	Dec 31	New Year's Eve

Calendar generated on www.timeanddate.com/calendar

